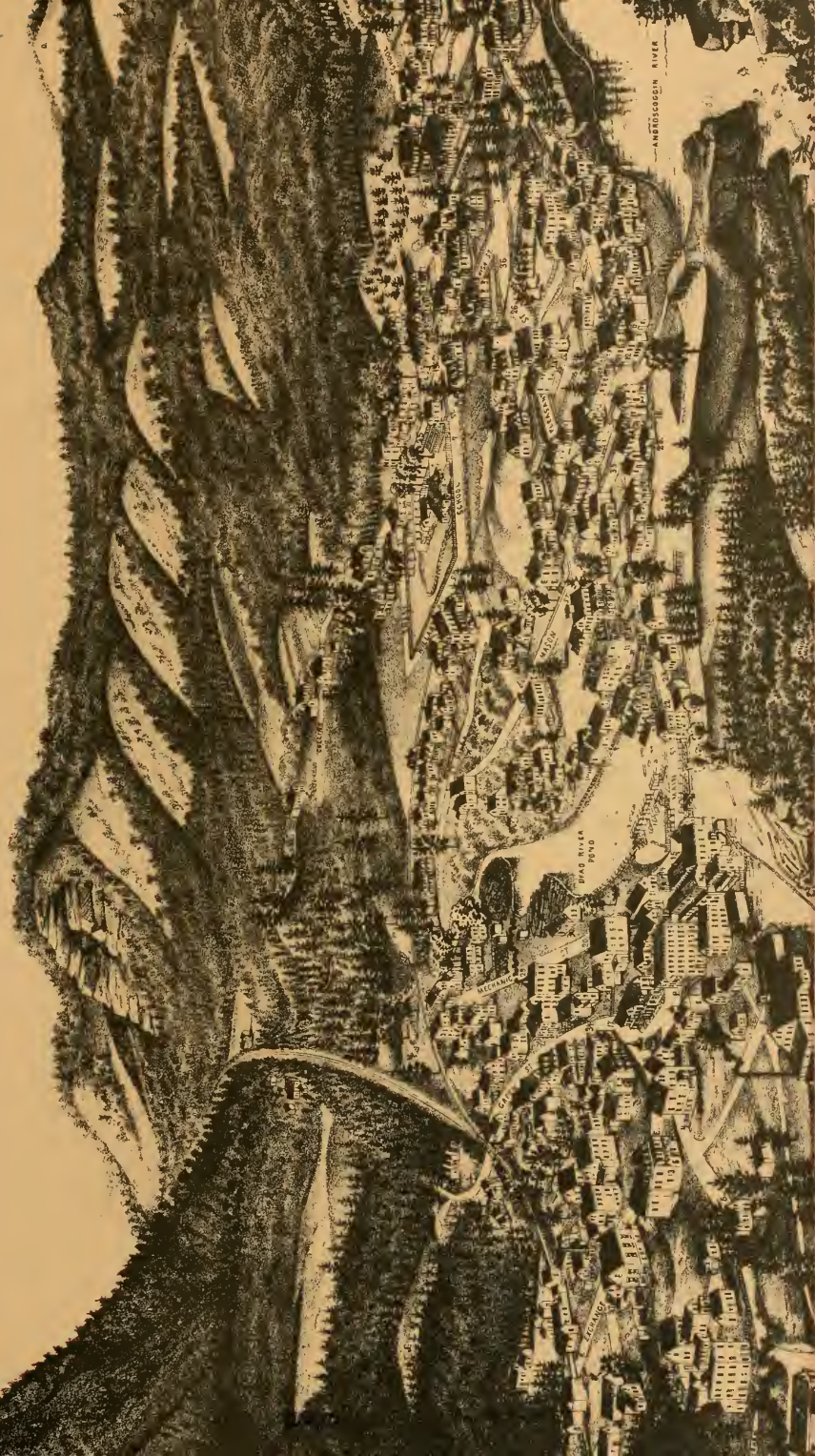


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BERLIN, NEW HAMPSHIRE

ANNUAL CITY REPORT

For the fiscal period
July 1, 1977 - June 30, 1978



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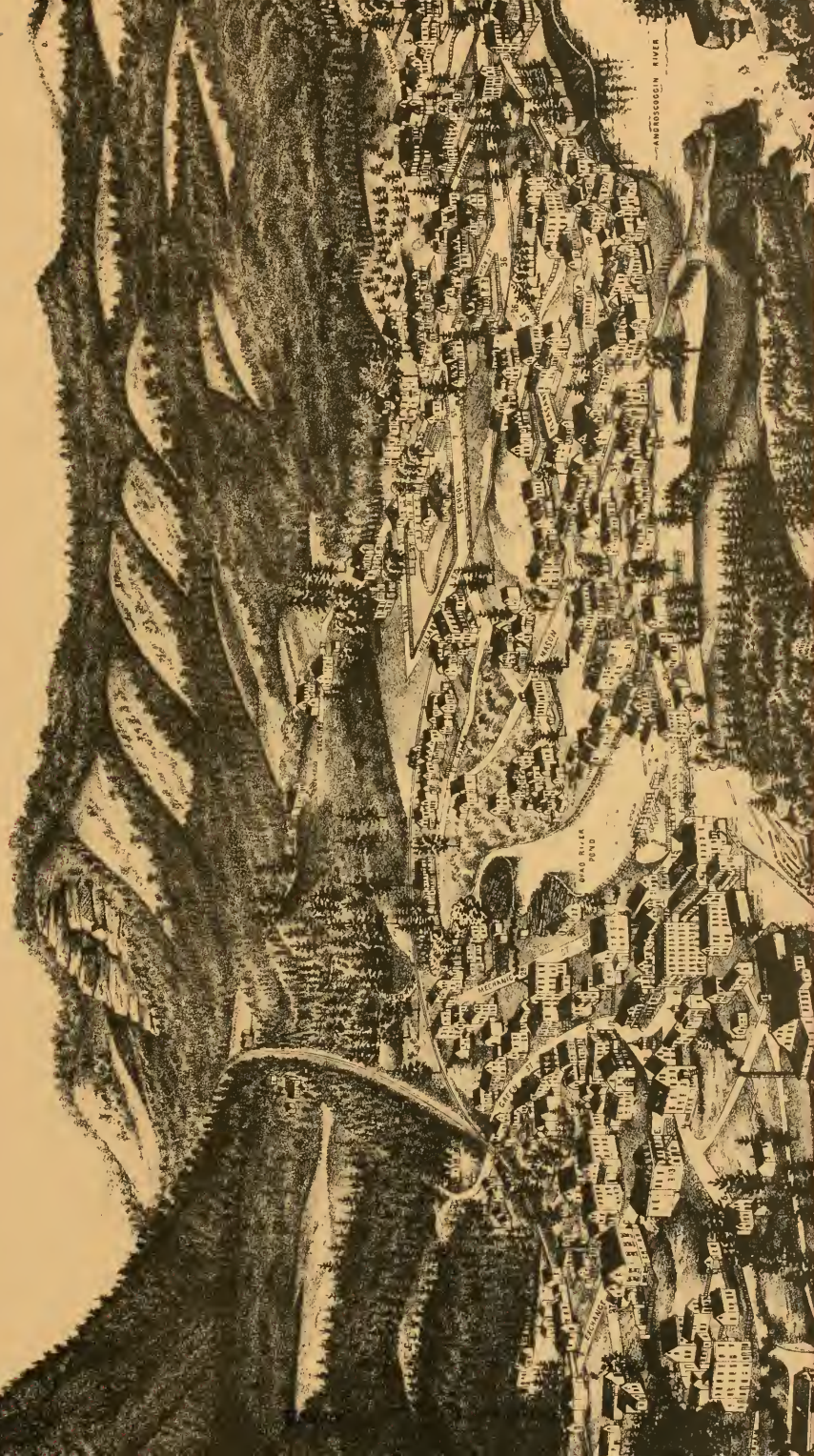
BERLIN FALLS, N.H.

1888

BERLIN, NEW HAMPSHIRE

ANNUAL CITY REPORT

For the fiscal period
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BERLIN FALLS, N.H.

1888

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CITY TELEPHONE DIRECTORY

Assessors, City Hall..... 752-6250
 Berlin District Court, Green Street..... 752-3132
 Berlin Housing Authority, 10 Granite Street..... 752-4240
 Berlin Municipal Airport, Milan..... 449-2251
 Building Inspector, City Hall..... 752-1272
 City Attorney, 206 Main Street..... 752-3322
 City Clerk, City Hall..... 752-2340
 City Engineer, City Hall..... 752-4450
 City Manager, City Hall..... 752-7532
 City Treasurer, City Hall..... 752-1610
 Civil Defense Department, City Hall..... 5245
 Community Development Dept., City Hall..... 752-1630
 Dog Constable, 135 Green Street..... 752-3131
 Finance Department, City Hall..... 752-1610
 Fire Department, Main Street..... 752-3134
 Health Department, City Hall..... 752-1272
 Housing Inspector, City Hall..... 752-1272
 Mayor, City Hall..... 752-2340
 Police Department, Green Street..... 752-3131
 Public Health Nurse, City Hall..... 752-1272
 Public Library, 270 Main Street..... 752-5210
 Public Works Department,
 City Engineer, City Hall..... 752-4450
 Office, City Hall..... 752-4450
 Garage, Wight Street..... 752-1460
 Recreation Department, First Avenue..... 752-2010
 School Department
 Bartlett School, Mt. Forest Street..... 752-3220
 Bi-Lingual Program, School Street..... 752-2577
 Brown School, Norway Street..... 752-1471

Bus Garage, Granite Street..... 752-1883
 Business Administrator, Hillside Avenue..... 752-6500
 Elementary Consultant, School Street..... 752-5832
 Fifth-Sixth Grades School, School Street..... 752-5832
 Forestry Program Field Office,
 Thompson Farm..... 752-2002
 Junior High School, State Street
 Office..... 752-5211
 Guidance Office..... 752-7544
 Nurse..... 752-4242
 King School, 153 Grafton Street..... 752-2628
 Marston School, Pine Street..... 752-2170
 Senior High School, Willard St.
 Office..... 752-4122
 Guidance Office..... 752-4355
 Lunch Supervisor..... 752-4060
 Nurse..... 752-4057
 Welding Shop..... 752-3576
 Superintendent of Schools, Hillside Avenue..... 752-6500
 Title One Office, School Street..... 752-3478
 Vocational Building Trades, 1327 Main Street..... 752-1292
 Vocational Director, Willard Street..... 752-6112
 Tax Collector, City Hall..... 752-6350
 Water Department
 Office, City Hall..... 752-1677
 (If no answer)..... 752-3131
 or..... 752-3134
 Filtration Plant, West Milan Road..... 752-2143
 Storehouse, Willow Street..... 752-3011
 Welfare Department, City Hall..... 752-2120

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REPORT CREDITS

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The Mayor and Council



Councilmen Jimmie Poore and Thomas Fortier



Mayor Leo Ouellet

Councilman Richard Payeur
and
Councilwoman Yvonne Coulombe



Councilmen Robert Olivier and Albert Nadeau



Councilmen Albert Theriault and Wilfred Routhier



MUNICIPAL OFFICERS

City Manager.....Michael Donovan
 Finance Director.....Aline Boucher
 City Clerk.....Olivette M. Dumas
 Tax Collector.....L. Laurier Rousseau
 City Attorney.....James Burns
 Police Chief.....Paul Morin
 Fire Chief.....Norman Lacroix
 Civil Defense Director.....Roma Brisson
 Health Officer.....Robert Delisle
 Building Inspector.....Fernand Villeneuve
 Overseer of Public Welfare.....Maurice A. Belanger
 Recreation Director.....Mitchell Berkowitz



Librarian.....Inez Hamlin
 Supt. of Schools.....Lawrence Dwyer
 Business Administrator, Asst. Supt. of Schools...John Doherty, Jr.
 City Engineer.....Luc Carriere
 Public Works Director.....Maurice Wheeler
 Supt. of Water Works.....Larry Hodgman-Asst.
 Treasurer.....Robert Aulie
 Deputy City Clerk.....Elaine Ruel
 District Court, Justice.....Wallace Ancill
 Clerk.....Lucien Fortier
 Cemetery Trustees . Robert Aulie, Raymond Murphy, Donald Sloane
 Library Trustees.....Roberta Blais, Chrm., Nathalie Savchick,
 Lorraine Rivard

STANDING COMMITTEES OF THE CITY COUNCIL 1977-1978

ELECTION

Albert Theriault, Chairman
 Yvonne Coulombe
 Albert Nadeau
 Jimmie Poore

FINANCE AND ACCOUNTS AND CLAIMS

Leo Ouellet, Chairman
 Albert Nadeau
 Wilfred Routhier
 Thomas Fortier
 Jimmie Poore

INDUSTRIAL PARK AUTHORITY

Leo Ouellet
 Robert Olivier, Chairman
 Yvonne Coulombe

SAFETY AND TRANSPORT COMMITTEE

Richard Payeur, Chairman
 Yvonne Coulombe
 Thomas Fortier
 Albert Theriault

AIRPORT AUTHORITY

Leo Ouellet, Chairman
 Yvonne Coulombe
 Robert Olivier
 Thomas Fortier
 Wilfred Routhier
 Richard Payeur

PLANNING BOARD

Jimmie Poore

BUDGET

Chairman, Mayor and Council as a whole

AIRPORT ADVISORY COMMITTEE

Wilfred Routhier
 Thomas Fortier
 Richard Payeur
 Robert Olivier
 Leo Ouellet, Chairman

PUBLIC WORKS

Robert Olivier, Chairman
 Wilfred Routhier
 Yvonne Coulombe
 Jimmie Poore



MAYORS OF THE CITY OF BERLIN

Hon. Henry F. Marston	1897-1899
Hon. John B. Noyes	1899-1900
Hon. Frank L. Wilson	1900-1901
Hon. Fred M. Clement	1901-1902
Hon. John B. Gilbert	1902-1905
Hon. George E. Hutchins	1905-1908
Hon. Fremont D. Bartlett	1908-1910
Hon. Daniel J. Daley	1910-1915
Hon. George F. Rich	1915-1919
Hon. Eli J. King	1919-1924
Hon. J. A. Vaillancourt	1924-1926
Hon. Eli J. King	1926-1928
Hon. Edward R. B. McGee	1928-1931
Hon. W. E. Corbin	1931-1932
Hon. O. J. Coulombe	1932-1934
Hon. Daniel J. Feindel	1934-1935

Hon. Arthur J. Bergeron	1935-1938
Hon. Matthew J. Ryan	1938-1939
Hon. Aime Tondreau	1939-1943
Hon. Carl E. Morin	1943-1946
Hon. George A. Bell	1946-1947
Hon. Paul A. Toussaint	1947-1950
Hon. Aime Tondreau	1950-1957
Hon. Guy Fortier	1957-1958
Hon. Laurier A. Lamontagne	1958-1962
Hon. Edward L. Schuette	1962-1965
Hon. Dennis Kilbride	1965-1966
Hon. Norman J. Tremaine	1966-1968
Hon. Earl F. Gage	1968-1970
Hon. Norman J. Tremaine	1970-1972
Hon. Sylvio J. Croteau	1972-1976
Hon. Laurier A. Lamontagne	1976-1978

Hon. Leo G. Ouellet 1978-

CITY MANAGERS OF THE CITY OF BERLIN

Stanley Judkins	1962-1966
Joseph Burke	1970-1973
James C. Smith	1973-1978
Michael Donovan	1978-

CITY MANAGER'S REPORT

I am pleased to submit the fiscal year 1978 annual report of municipal activities and expenditures of the City of Berlin. This report covers the twelve month period beginning July 1, 1977 and ending June 30, 1978. You will find included summaries of the activities of each of the City departments, boards and commissions; and the audit report prepared by the accounting firm of Coopers & Lybrand who are our City Auditors.

The role of the City Manager in Berlin's municipal government is often times misunderstood. It is seen by some as being the City's chief "boss"—the person who reserves to himself the right to give orders to any employee in any department. This is not what a City Manager does. The City Manager within the municipal government organization is a facilitator and coordinator who makes it possible for department heads and other persons with technical expertise to do their jobs and assures that the departments are not moving in conflicting directions. As such, the City Manager is not the person who directs the snow plows or makes plans for new highways, or even prepares the documentation for federal grants. The City Manager is the person who makes the municipal organization work and sees that the organization's efforts are directed towards successfully accomplishing the goals set by the Mayor and Council. Our organization, the municipal government, has had a successful year and although I as an individual may have played a large role, or some role, or a very minor role in any particular project, or program, I am pleased to be able to point out some of the major accomplishments of our municipal organization over the past year.

The Department of Housing and Urban Development through the City's Community Development Department has provided funds which will allow construction to begin on the first significant new subdivisions of land in the City of Berlin in many years. Land along Route 110 on the City's west side, and land near Enman Hill on the City's East Side, will be developed



City Manager James C. Smith

into lots for the construction of new homes. A percentage of these homes will be eligible for low cost mortgages under the Farmers Home Administration's Section 502 Program. Land served with streets, water and sewer is badly needed in the City to provide a place for those who wish to build new homes. Final plans have been reviewed and approved by the Planning Board and construction is expected to get under way on the streets and utilities in the spring of 1979.

The City received a \$1.2 million Economic Development Administration

Local Public Works Act Grant which enabled it to construct Phase I of the East Side Arterial Highway. This is the section of Hutchins Street which extends from Bean Brook north to the Maynesboro Industrial Park. A new heavy duty 40' wide highway was constructed in this area. It forms a portion of the East Side link which will allow industrially-oriented traffic to cross the Androscoogin River south of the City to enter Brown Company facilities or continue north to the industrial park without passing over narrow streets or through residential areas.

At the south end of the Phase I East Side Arterial Project, a new bridge was constructed along Bean Brook. This is also a heavy duty 40' wide span which will become part of the East Side Arterial. The bridge was funded by a combination of U.S. Department of Transportation Urban Systems "D" Funds and Town Road Aid Funds which are contributed by the City and State.

Progress was also made on another important part of the East Side Arterial Highway. Preliminary engineering was completed and a site selected for a new south Androscoogin Bridge. This portion of the East Side Arterial Highway will remove heavy traffic from the downtown area, by eliminating the necessity of crossing the Androscoogin River on the Mason Street Bridge in mid-town.

Funds were also received under the Community Development Program and the Small Cities Program for preliminary engineering and right-of-way acquisition on other portions of the East Side Arterial Highway.

The Department of Housing and Urban Development provided funds recently for the rehabilitation of a major building in Berlin's downtown. HUD made a special allocation of Section 312 low interest loan

Continued on page 6

funds to rehabilitate the Cote Block on Main Street into approximately twenty apartments with elevator service and to improve the first floor commercial space in the building. This work is scheduled to get under way in 1979.

Some work was completed on the Day Care/Head Start consolidation program in 1978. Although the total financing package to complete renovations of the White Mountain Day Care Center's present building and add an addition to house the Head Start Program has not been finalized, dilapidated adjoining structures have been removed and additional play area created. Community Development grant funds were received to fund this project. However, the total cost of the work now appears to be higher than originally expected, necessitating additional financing.

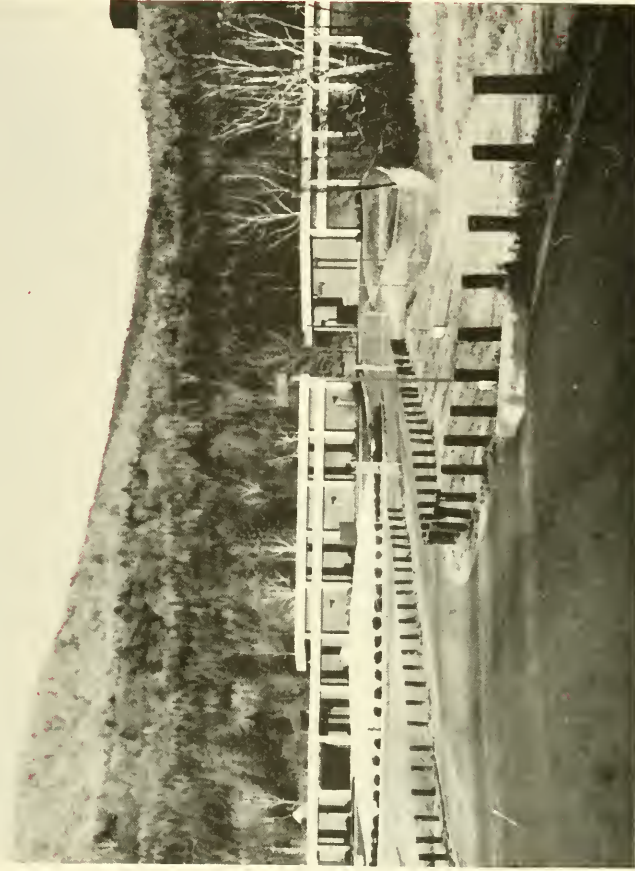
The report of the St. Regis Academy/Androscoggin Valley Hospital Reuse Committee was submitted to the Mayor and Council and the concept of conversion to housing for the elderly was accepted and approved. The two buildings are planned to be joined into a single complex which will include traditional apartments for the elderly and congregate elderly housing units. A special allocation of HUD Section 8 Rent Subsidy monies was made for the St. Regis Academy portion of the project and a developer selected to begin construction next year.

Despite some contract difficulties early in the past construction season, the City's Waste Treatment System Project seems to be progressing. Anderson-Nichols Company, the project engineers, appointed to new resident engineer, Mr. Duncan Freel, who has extensive experience in heavy construction and pipe laying. Mr. Freel

joins the City's own engineer who started in with us in January 1978 in overseeing the waste treatment system project. Excellent progress is being made on the new waste treatment plant and it is expected to be completed by mid-summer 1979. Mr. Joel Goode has been hired to become Superintendent of the City's first waste treatment facility. Three of the five pipe laying contractors are also progressing

well and are expected to be completed during 1979. The two remaining pipe laying construction contracts are also progressing and are expected to be completed by early 1980. Five outlying pump stations, necessitated by the City's hilly terrain, are under construction also and it is anticipated that they will be completed in time for the system to go into operation in 1980.

Continued on page 7



Waste Treatment Plant

Probably the most obvious community improvement during 1978 occurred when the Androscooggin Valley Hospital opened its doors recently. Not only will the new hospital have a new location on a beautifully wooded site but it will also be designed around a more efficient floor plan, be safer, have the latest medical equipment, include space for a community mental health clinic, and will undoubtedly attract additional medical practitioners to the area. The City played a role in encouraging the initiation of the construction project, in the site selection, site layout, and also designed, and for the most part, funded the construction of a new hospital access road which is planned to serve not only the hospital itself but to be extended to serve a whole medical complex which is anticipated will develop in the hospital's vicinity. A zoning amendment was passed and special provisions made in the layout of water and sewer utilities to encourage the development. The intersection of the hospital access road and the East Side Arterial Highway also received special design considerations and an allocation of Economic Development Administration Public Works funds with the same intent.

In all, 1978 was an extremely active and highly successful year for Berlin's municipal government. Many of the plans and the programs which had been devised for the past several years began to take shape in physical terms. Almost 10 million dollars of state and federal resources were committed to projects in the City. Half again that amount is already committed to completing the projects which are under way in the year to come. The beginnings of a real attack on the City's long term economic decline are clearly evident. Essential highway and utility improvements are under way. Revitalization of other city facilities and rehabilitation of the City's housing stock are also in progress. A good school system is already in place and must be maintained. A new medical facility is a reality. An industrial park has been constructed. A full time office to work with existing business and industry and attract new business and industry has been funded and is being established. Funding for special incentive programs for business and industry to come to Berlin is in the final stages of negotiation with the U.S. Commerce Department Economic Development Administration. I firmly believe

that the many pieces of a successful economic redevelopment program which have been absent or scattered for so long are falling into place.

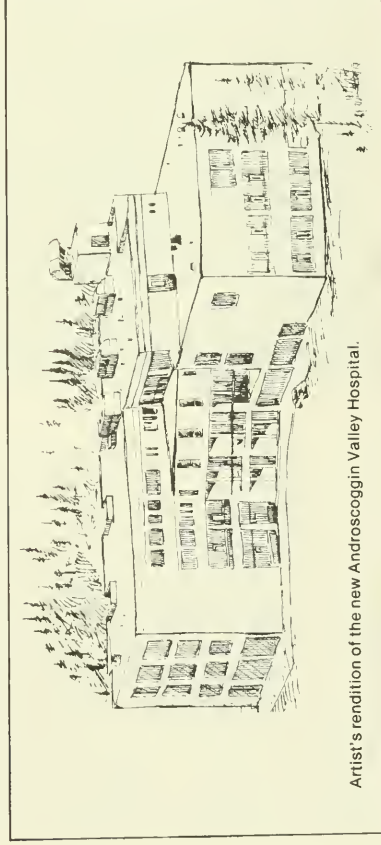
Unquestionably, time will be required for the process to work. Fifty years of economic decline and growing functional and locational obsolescence are not reversed in half a decade, but we are certain now that it can happen.

We must be ever vigilant to maintain a unified effort. Past differences and small personal advantages must be sacrificed to the essential goal of general improvement. There are those among us whose fear of change or whose short term advantage in maintaining the status quo may give rise to derisiveness. They must not be allowed to prevail...Be certain that there is no shelter in the past, nor can change be stopped, for it is a certainty. Concern must be focused on directing that change.

This is the last annual report which I will submit as your City Manager. The constancy of change extends to myself also. I hope that those things which we have accomplished together have been satisfactory and in accordance with your expectations when we began five and one half years ago. I thank you for the personal and professional growth which my work here in Berlin has afforded me, for the opportunity which you have provided to meet the many challenges we have addressed, and especially for the warmth and friendship which you have shared with me during the time I have been privileged to serve you.

Sincerely,

James C. Smith
James C. Smith
City Manager



Artist's rendition of the new Androscooggin Valley Hospital.

THE MAYOR'S REPORT

Being newly elected as your Mayor, I was in office for only the last three months of the year covered by this Annual Report. Thus, the report of the Mayor will be considerably briefer than usual.

The major accomplishment of the Mayor and Council during the last part of the fiscal year 1978 was to produce a municipal budget that resulted in a tax rate increase of only 2.2 percent, or \$1.60 per \$1000 of valuation. In fact, if the voters of Berlin had not passed the expanded elderly property tax exemption at the March 1978 election, Berlin's property tax would have decreased in 1978. With inflation alone causing six to ten percent annual increases in the costs of providing basic government services and with our stagnant economy depressing the growth of our tax base, maintaining a stable tax rate was not an easy task. Our success with the 1978 tax rate can be attributed to "guts and luck". The strong stand of Council against budget increases provided us with the "guts; and some anticipated increases in other revenue sources provided us with the "luck". We

will try to repeat the formula in 1979 and, thereby, maintain a stable tax rate.

When I ran for the office of Mayor, I developed a platform aimed at a number



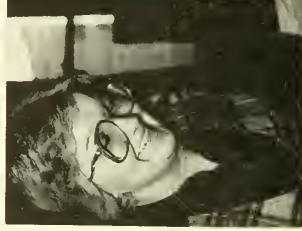
Mayor Leo Ouellet

of goals, including: (1) involving more people in government; (2) establishing harmony on City Council; (3) providing a fair dollar of service for the tax dollar; (4) promoting economic development; and (5) assuring that the City of Berlin, which is a big business, is run like a business. During the remaining months of my term as Mayor, I will continue to work toward these goals.

I am writing this letter during a time when the community is still recovering from the shock of the sudden resignation of our City Manager, Jim Smith. Since I anticipate that this report will be published and read before a replacement for Jim Smith is hired, I want to assure the general public that I and a significant majority of City Council are committed to the City Manager form of government and to hiring a capable, experienced, professional public administrator to replace him. The day-to-day management of the business of the City of Berlin is a complex, multi-million-dollar operation requiring the constant attention of a professional manager. The people of Berlin can afford no less.

In closing this Annual Report, I wish to comment on the future. Labor-management difficulties and employment reduction at the Converse Company and our controversial, but necessary, sewer project have caused some residents of Berlin to develop a negative attitude about our future. Unfortunately, this negativism has been reinforced by the well-meaning, but pessimistic, recent letter of resignation of our City Manager. As a life-long resident of Berlin, I am more optimistic now about our future than at any time in the recent past. I look to our new Androscoggin Valley Hospital as an example of what we, as a community, have done; and I look to well-laid plans for downtown revitalization, economic development, new roads and bridges and housing development as examples of what can be done in the future. Plans for major modernization investments in equipment at Brown Company, the growth of several small local businesses and the establishment of our Chamber of Commerce bode well for our future economy. Our sesquicentennial year should be a new beginning for Berlin and I have faith in our ability as a community to solve our problems and create a better tomorrow for all of us. Certainly I would not have run for office of Mayor if I believed otherwise.

Leo G. Ouellet
Mayor



Joann Othot, Secretary



L to R: Jan Laflamme, Account Clerk II; Allene Boucher, City Comptroller; Joann Gorham, Account Clerk II.

ANNUAL SCHOOL REPORT

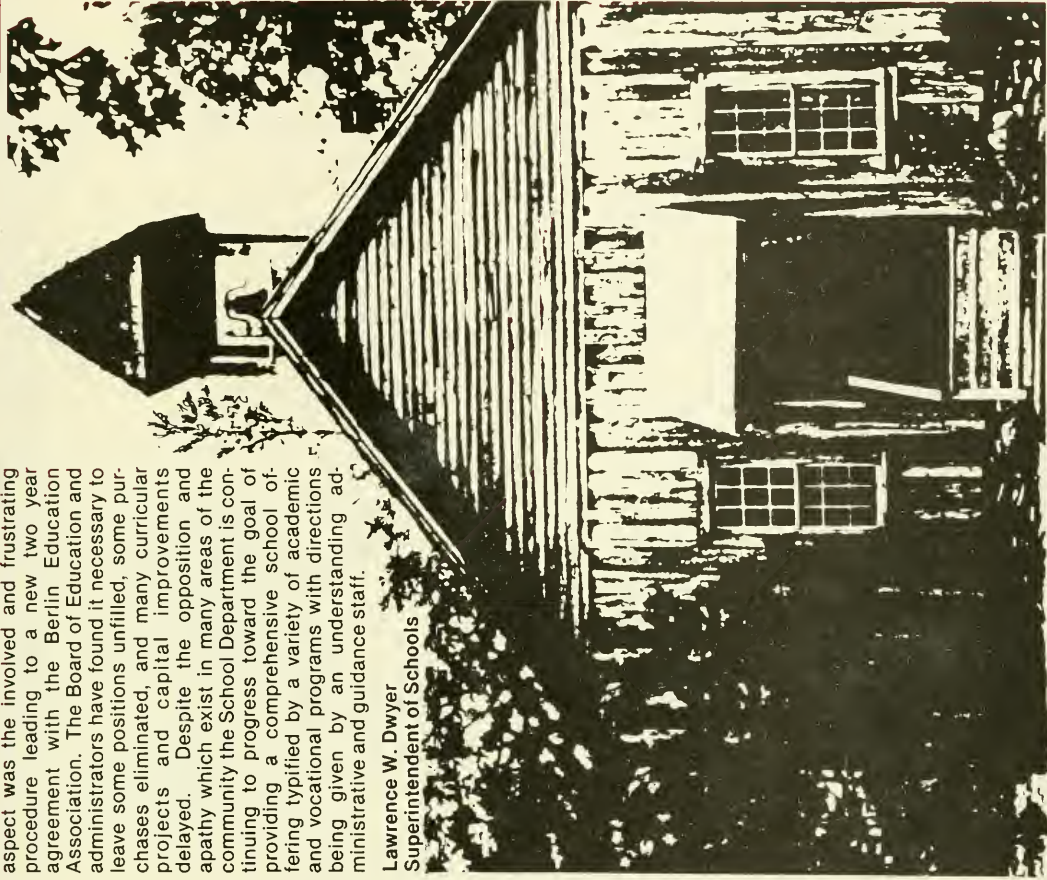
The Superintendent of Schools' goals for the year included an extension of the Special Education Program consolidation of the Vocational Education Program, and a constant concern for the improvements in early elementary education, especially in the fields of reading and mathematics.

The Public School Department is proud of its accomplishments over the past year. Berlin Junior High School was designated a comprehensive Junior High School by the New Hampshire Department of Education. The Shared Services and Child Benefit Programs with the Catholic Schools continued their pattern of success, and the Bilingual Program expanded to seven classes in grades one to four. The Berlin School System has pioneered in meeting its new responsibilities in the field of education for the handicapped by instituting new procedures, and encouraging innovative personnel practices and enlightened attitudes in this area.

Less encouraging are the stagnation programs for building improvements and maintenance necessitated by back-to-back school budget cuts. Another consequence of such cuts is the elimination of Home Economics this year. There is no financial room to develop and staff a developmental reading program so desperately needed in our area. Again, there has been no progress toward meeting state minimum standards this year. Progress then has occurred in the field of education, our major concern. Staff members have been disappointed in the results of the Board of Education's attempts to obtain an educationally adequate budget which might sustain progress which has been developed in the past few years. Another discouraging

aspect was the involved and frustrating procedure leading to a new two year agreement with the Berlin Education Association. The Board of Education and administrators have found it necessary to leave some positions unfilled, some purchases eliminated, and many curricular projects and capital improvements delayed. Despite the opposition and apathy which exist in many areas of the community the School Department is continuing to progress toward the goal of providing a comprehensive school offering typified by a variety of academic and vocational programs with directions being given by an understanding administrative and guidance staff.

Lawrence W. Dwyer
Superintendent of Schools



SUN

MON

TUE

WED

THU

FRI

SAT

FEB. 1979

4

5

- Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall

6

- Board of Education Meeting—7:00 p.m., Boardroom

7

8

- Planning Board Meeting—7 p.m., City Hall

9

- Police Commission Meeting—9:00 a.m., City Hall

10

11

12

- Immunization Clinic—3 p.m., City Hall
- Zoning Board Meeting—7 p.m., City Hall
- Board of Education—7 p.m., Boardroom
- Housing Authority Meeting—8:00 p.m., 10 Granite St

14

- Industrial Authority Meeting—4 p.m., City Hall

15

- Water Commission Meeting—2 p.m., City Hall

16

- Police Commission Meeting—9:00 a.m., City Hall

17

18

19

A. Lincoln, 1809

20

- City Council Meeting—7:05 p.m., City Hall
- Monday Garbage Collection Today
- Board of Education—7 p.m., Boardroom
- Housing Board of Appeals Meeting—7 p.m., City Hall

21

- Veteran's Council Representative—8:30 a.m., City Hall
- NO SCHOOL

22

- Water Commission Meeting—2 p.m., City Hall
- Traditional Washington's Birthday
- NO SCHOOL

23

- Police Commission Meeting—9:00 a.m., City Hall
- NO SCHOOL

24

25

26

- CITY HALL CLOSED
- NO SCHOOL
- 6. Washington, 1732

27

- Board of Education—7:00 p.m., Boardroom

28

Ash Wednesday

29

- NO SCHOOL

30

MARCH

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOTES



SUN

MON

TUE

WED

THU

FRI

SAT

MAR. 1979

4

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- Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall

11

12

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14

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16

17

- Board of Education Meeting—7:00 p.m., Boardroom
- Immunization Clinic—3:00 p.m., City Hall
- Zoning Board Meeting—7:00 p.m., City Hall
- Housing Authority Meeting—8:00 p.m., 10 Granite St.
- Board of Education—7 p.m., Boardroom
- CIVIL ELECTION DAY

18

19

20

21

22

23

24

- Industrial Authority Meeting—4 p.m., City Hall
- Cripple Children Service Clinic—9 a.m., AV Hospital
- Police Commission Meeting—9 a.m., City Hall

St. Patrick's Day

25

26

27

28

29

30

31

- City Council Meeting—7:05 p.m., City Hall
- Board of Education—7 p.m., Boardroom
- Board of Education—7:00 p.m., Boardroom
- Housing Board of Appeals Meeting—7 p.m., City Hall
- Veteran's Council Representative—8:30, 4:00, City Hall
- First Day of Spring
- Water Commission Meeting—2 p.m., City Hall
- Police Commission Meeting—9:00 a.m., City Hall
- Police Commission Meeting—9:00 a.m., City Hall

NOTES

CITY CLERK'S REPORT

Report for the year ending June 30, 1978.

The City Clerk attends all City Council meetings, public hearings, writes the minutes and correspondence, prepares agendas, notices of hearings, and records ordinances and resolutions passed, and all correspondence in connection with the meetings indexed and filed.

Elections also come under the City Clerk, who prepares the ballots, warrants, advertising; delivers and receives the ballots after the election for safe storage. Clerk also accepts voter registration during the course of the year.

The City Clerk also acts as a booking agent for municipal halls which are rented for various affairs.

Summary of City Clerk's activities:

Motor Vehicle permits..... 10,469
Financing Statements 656

Termination Statements.....91
Dog Licenses..... 621
Taxi Licenses.....3



City Clerk Olivette Dumas(L) and Deputy City Clerk Elaine Ruel(R) at work with the Mayor during a council meeting.

Photographers' licenses.....6
Theater license1
BIRTHS196
MARRIAGES148
DEATHS.....205

Copies of all vital statistics were forwarded to Concord: such as births, marriages, and deaths. Letters were mailed to all new parents to bring in birth certificates for certification and city seal to be affixed on same.

Deeds issues and recorded for cemetery lots, and orders issued for digging of all graves in city cemeteries.

Monthly labor reports were mailed to Concord.

The City Clerk also acts as an agent for the Fish & Game Department.

Respectfully submitted,
Olivette M. Dumas
City Clerk

Taxi Driver's license14
Pool Table Licenses.....8
Bowling Alley Licenses.....2
Junk Dealer's Licenses applications...3

BERLIN CIVIL DEFENSE

The local Civil Defense Unit is an organization under the Federal Government's Defense Civil Preparedness Program and receives partial funding for its Personal and Administrative costs. Reports for the 50% reimbursement are compiled and sent in on a quarterly basis. Our State Agency is located on Airport Road, Concord, NH, and the director is Mr. George E. McAvoy. Tel. No. 271-2231.

Federal Surplus Property items are still available at low cost to the various units under the Civil Defense program. These items are obtained through the N.H. Distributing Agency in Concord. There is

also a program by which municipal units may obtain "Excess Property" which involves heavy equipment stored at the various federal government depots. The local units have obtained some equipment during the year.

According to our present roster, the Berlin Auxiliary Police Unit now number thirteen members including the Chief of Aux. Police, Rollin Ingersoll, Jr., who is also a member of the regular police. The members are kept busy in training meetings, assisting in traffic control and other various duties. This year, some members were able to attend a special police training course held at the Berlin Vo-Tech College with the regular police.

In Berlin, our unit has a 200-bed hospital with all the necessary items for emergen-

cies and disaster purposes. It is labeled a "Packaged Disaster Hospital" and is stored at the Yellow Freight Transportation Co. on the Jericho Road.

When various units request training courses, instructors from the State agency are available as well as materials and films.

Our local director is Mr. Roma E. Brisson. The unit office is located at City Hall and is manned by a part-time clerk Monday and Friday mornings between the hours of 8:30 a.m. to 12:00 noon. The telephone number is 752-5245.



1 SUN	2 MON	3 TUE	4 WED	5 THU	6 FRI	7 SAT
APRIL FOOL'S DAY	<ul style="list-style-type: none"> • Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting—7:00 p.m., City Hall • Board of Assessors in Session—7:30 p.m., City Hall 	<ul style="list-style-type: none"> • Board of Education—7:00 p.m., Boardroom 		<ul style="list-style-type: none"> • Planning Board Meeting—7 p.m., City Hall 	<ul style="list-style-type: none"> • Police Commission Meeting—9:00 a.m., City Hall 	
8	9	10	11	12	13	14
Palm Sunday	<ul style="list-style-type: none"> • Board of Assessors in Session—7:30 p.m., City Hall 	<ul style="list-style-type: none"> • Immunization Clinic—3:00 p.m., City Hall • Zoning Board Meeting—7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 1000 Olive St. • Board of Education—7 p.m., Boardroom 	<ul style="list-style-type: none"> • Industrial Authority Meeting—4 p.m., City Hall 	<ul style="list-style-type: none"> • Water Commission Meeting—2 p.m., City Hall 	<ul style="list-style-type: none"> • Police Commission Meeting—9:00 a.m., City Hall 	Good Friday
15	16	17	18	19	20	21
Easter	<ul style="list-style-type: none"> • City Council Meeting—7:05 p.m., City Hall • Board of Assessors in Session—7:30 p.m., City Hall 	<ul style="list-style-type: none"> • Board of Education—7 p.m., Boardroom • Housing Board of Appeals Meeting—7 p.m., City Hall 	<ul style="list-style-type: none"> • Veteran's Council Representative—8:30-4:00, City Hall 	Passover, Eighth Day, Yiskor	<ul style="list-style-type: none"> • Police Commission Meeting—9:00 a.m., City Hall 	
22	23	24	25	26	27	28
	<ul style="list-style-type: none"> • Board of Assessors in Session—7:30 p.m., City Hall • NO SCHOOL 	<ul style="list-style-type: none"> • Board of Education—7 p.m., Boardroom • NO SCHOOL 	<ul style="list-style-type: none"> • NO SCHOOL 	<ul style="list-style-type: none"> • Water Commission Meeting—2 p.m., City Hall • NO SCHOOL 	<ul style="list-style-type: none"> • Police Commission Meeting—9:00 a.m., City Hall • NO SCHOOL 	
29	30					

APR. 1979

MARCH						
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MAY						
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27	28	29	30	31		

NOTES

POLICE DEPARTMENT REPORT

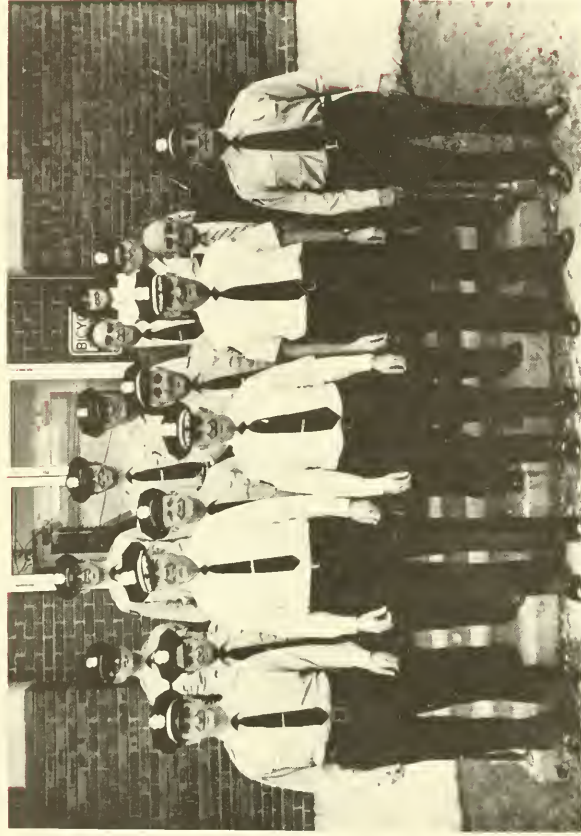
July 1, 1977 to June 31, 1978

The function of the Police Department is to prevent crime, apprehend those who have committed criminal acts and bring them before the courts. This department is also charged with enforcement of the laws and ordinances of the City, and control of traffic. Some of the departmental activities during the year are listed below.

Complaints Investigated.....	1309
Escort, Banks, Post Office, etc.....	409
Auto Accidents, Investigated.....	603
Railroad Cars Checked	45
Animal Calls	50
Ambulance Calls.....	871
Doors Found Unlocked—Owner Notified.	288
Emergency Blood Run	29
Complaint on Dogs	263
Dogs to Pound	35
Dog Summons	5
Deaths Investigated	5
Fires Reported	2
Messages Delivered	3
Equipment Escorts	62
Assistance Given.....	20

INVESTIGATION OF CRIMES

Assaults, Aggravated.....	1
Other Assaults	26
Arson Investigated	2
Burglary—Breaking & Entering	65
Auto Theft	31
Drugs.....	79
Larceny.....	186
Malicious Damage	194
Robbery.....	2
Violation of Motor Laws	967
Drunkenness	7



Front row: Sgt. Philip Faucher; Asst. City Marshal Paul Morin; Asst. City Marshal Joseph Martin; Sgt. Alfred Simibaldi
Row 2: Officer David Page; Officer David Lowe; Sgt. Donald Vallis, Sgt. Anthony Migetz
Row 3: Officer Charles Dodge; Officer Marc Tremblay; Officer Mark Vaillancourt; Officer William Litvin; Lou Fortier, Clerk of Court; Officer Alan Tardif; Nancy Cyr, Secretary.

POLICE COMMISSION

Alfred Legere, Chairman
Jane Bork
Edward Mulroney



Driving While Intoxicated	69
Violation of Liquor Laws	2
Disorderly.....	31
All Others	15
Bad Checks	5
Interfering With Police Officer	2
Criminal Mischief.....	6
Criminal Threatening	4
Harassment by Phone	1
Indecent Exposure	1
Criminal Trespass	4
Total Traffic Arrests, including summons	941
All Other Arrests Held for Prosecution	242

SUN

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MAY 1979

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Mother's Day

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- Monday Garbage Collection Today
- Board of Education—7:00 p.m., Boardroom

- Board of Education—7 p.m., Boardroom
- Immunization Clinic—7 p.m., Boardroom
- Zoning Board Meeting—7:00 p.m., City Hall
- Housing Authority Meeting—8 p.m., 10 Granite St

- Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall

- Board of Education—7 p.m., Boardroom
- Housing Board of Appeals Meeting—7 p.m., City Hall
- Lag B'Omer

- Veteran's Council Representative—8:30-4:00, City Hall

- Cripple Children's Service Clinic—9:00 a.m., A.V. Hospital

- Police Commission Meeting—9:00 a.m., City Hall

- City Council Meeting—7:05 p.m., City Hall
- Victoria Day, Canada

- Board of Education—7 p.m., Boardroom

- Water Commission Meeting—2 p.m., City Hall

- Police Commission Meeting—9:00 a.m., City Hall

- CITY HALL CLOSED
- NO SCHOOL
- TRADITIONAL MEMORIAL DAY

MEMORIAL DAY

JUNE

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NOTES

FIRE DEPARTMENT

The Fire Department is responsible for the protection of persons and property from fire. This includes fire prevention as well as fire fighting. The department is also responsible for the electrical services and needs of all other City Departments including the schools.

The total number of full time personnel is thirty-one. This includes the Chief, four Deputy Chiefs, four Captains, the Electrical Systems Supervisor, one electrician and twenty fire fighters. In addition, there are thirty Call fire fighters.

The Department is housed in two buildings and operates ten vehicles. Four pumpers, one ladder truck, one tank truck, one jeep, one electrical utility truck, one electrical bucket truck and the Chief's car.

Norman Lacroix Fire Chief



L to R: Pvt. Louie Bartoli; Henry Coulombe; Fire Chief Norman Lacroix; Pvt. Larry Laflamme.

The following is a brief Summary of Fire Department Activities from July 1, 1977 to June 30, 1978

TYPE OF CALLS & RUNS	Dwellings	Cars & Trucks	Clubs & Stores	Mills & Factories	Sheds & Garages	Brush & Dumps	Misc. *	False	Training	Insp.
July	8	6	1	1	2	5	14	9	1	29
August	1	3	1	1	1	1	3	7	1	18
September	14	10	1	1	1	1	7	8	3	33
October	14	3	1	1	2	4	11	22	4	26
November	15	8	3	1	1	4	11	6	6	34
December	11	1	3	1	3	13	5	5	1	37
January	9	8	14	3	1	3	1	6	1	12
February	15	6	3	3	1	4	5	4	1	25
March	16	5	2	5	3	4	4	5	1	27
April	10	4	3	3	3	6	12	4	4	31
May	8	4	25	18	16	47	78	86	8	36
June	122	58	25	18	16	47	78	86	31	328
Totals										

Grand Total: 809 Calls

* Includes: Rescue, lock outs, assisting other departments, school fire drills.

SUN

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JUN. 1979

3

4

- Recreation & Parks Meeting—4:30 p.m. Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall

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7

8

- Police Commission Meeting—9:00 a.m., City Hall
- Shavouth, First Day

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11

- Board of Education—7 p.m., Boardroom
- Immunization Clinic—3 p.m., City Hall
- Zoning Board Meeting—7 p.m., City Hall
- Housing Authority Meeting—8 p.m., 10 Granite St.

13

14

15

- Planning Board Meeting—7 p.m., City Hall
- Police Commission Meeting—9:00 a.m., City Hall

16

17

18

- Board of Education—7 p.m., Boardroom
- Housing Board of Appeals Meeting—7 p.m., City Hall
- City Council Meeting—7:05 p.m., City Hall

20

21

22

- Water Commission Meeting—2 p.m., City Hall
- Flag Day
- Police Commission Meeting—8:00 a.m., City Hall
- Last Day of School

23

Father's Day

25

26

- Board of Education—7 p.m., Boardroom

27

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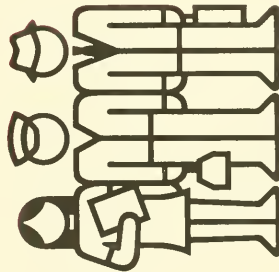
- Veteran's Council Meeting—8:30-4:00, City Hall
- Police Commission Meeting—9:00 a.m., City Hall

30

24

NOTES

- Water Commission Meeting—2 p.m., City Hall
- Police Commission Meeting—9:00 a.m., City Hall



HEALTH DEPARTMENT REPORT

INSPECTION SERVICE OF THIS DEPARTMENT

Zoning (Please see *respective reports*)
Housing

IMMUNIZATIONS GIVEN DURING THE YEAR

Oral Polio 603
D. T. P. injections 432
D. T. injections 137
Measles 92
Measles, Mumps, Rubella 60
Rubella 11
Measles, Rubella 32
Mumps 63
T. B. tests 205
T. B. Mantoux test 18

MEDICAL—CLINICAL SERVICES

Number of office patients 1297
Number of office visits 2038

CLINIC ATTENDANCE RECORD

Immunization clinics 558
Orthopedic Clinics 83
Cardiac Clinics 39
Diabetes Detection 412
Pre-school vision & hearing 110

PUBLIC HEALTH NURSING

Number of home nursing visits 3225
Number of home nursing patients 1256
Number of physical therapy visits 47
Number of school nursing visits 94
Number of school inspections (by nurse) 452
Number of children referred to State Social Agencies 12
Number of adults referred to State Social Agencies, etc. 9
Number of defects found at school 157

SPECIAL SCHOOL TESTING PROGRAMS

Maico hearing tests and retests 405
Ishihara tests (eyes) 149
T. B. Time test 97

Robert A. Delisle
Health Officer

Board of Health
Edouard M. Danais, M.D.
Katherine D. Walker
Philip Tremblay



Robert Delisle, Health Officer
and
Marguerite Repucci, Secretary



Jeanette Fortier, RN - Public Health Nurse

1

SUN

2

MON

- Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall

Dominion Day, Canada

8

9

- Board of Education—7 p.m., Boardroom
- Zoning Board Meeting—7 p.m., City Hall
- Immunization Clinic—3 p.m., City Hall
- Housing Authority Meeting—8 p.m., Granite St.

15

16

- Board of Education—7 p.m., Boardroom
- Housing Board of Appeals Meeting—7 p.m., City Hall
- City Council Meeting—7:05 p.m., City Hall

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- Board of Education—7 p.m., Boardroom

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TUE

- Board of Education Meeting—7 p.m., Boardroom

10

- Board of Education—7 p.m., Boardroom
- Zoning Board Meeting—7 p.m., City Hall
- Immunization Clinic—3 p.m., City Hall
- Housing Authority Meeting—8 p.m., Granite St.

17

- Board of Education—7 p.m., Boardroom
- Housing Board of Appeals Meeting—7 p.m., City Hall
- City Council Meeting—7:05 p.m., City Hall

24

4

WED

- CITY HALL CLOSED Independence Day

11

- Industrial Authority Meeting—4 p.m., City Hall

18

- Veteran's Council Representative—8:30 a.m., City Hall

25

5

THU

- Planning Board Meeting—7 p.m., City Hall

12

- Water Commission Meeting—2 p.m., City Hall

19

- Cripple Children's Service Clinic—9 a.m., A.V. Hospital

26

6

FRI

- Police Commission Meeting—9:00 a.m., City Hall

13

- Police Commission Meeting—9:00 a.m., City Hall

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- Police Commission Meeting—9:00 a.m., City Hall

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JUL. 1979

AUGUST

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JUNE

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24 25 26 27 28 29 30

- Board of Education—7 p.m., Boardroom

NOTES

BUILDING INSPECTOR'S REPORT

July 1, 1977 to June 30, 1978

No.	Type	Estimated Cost
29	New Homes	\$ 934,900
2	Foundation Only	6,000
0	Office trailers	—
33	Garages & Carports	83,792
147	Residential Alterations	509,749
36	Residential Additions	96,240
26	Res. Demolitions	46,475
	& Rebuild	
6	Commercial Building	86,550
8	Commercial Additions	6,232,499
8	Com. Alterations	100,000
3	Com. Demolitions	2,600
2	Industrial Building	75,000
0	Industrial Alterations	—
1	* Industrial Additions	—
0	Industrial Demolitions	—
2	Swimming Pools	10,500
15	Signs	11,319
55	Sidings	237,949
47	Plumbing	—
214	Electrical	975,430
14	Use Permits	—
648		<u>\$9,409,003</u>

* This report excludes estimated cost of the construction project of Brown Company for this period.

PERMITS ISSUED

July 1, 1977 to June 30, 1978	
July	80 permits \$ 424,379
August	77 permits 217,232
September	70 permits 6,468,031
October	56 permits 247,213

November	30 permits
December	18 permits
January, '78	25 permits
February	23 permits
March	51 permits
April	55 permits
May	103 permits
June	60 permits
	<u>648 permits</u>

Fernand Villeneuve Building Inspector



Fernand Villeneuve, Building Inspector

ZONING BOARD REPORT

Public Hearings Held	8
Appeals filed	20
Variances granted	16
Variances denied	2
Special Meetings	2
Special Exception	1
Appeal postponed	1

Zoning Board Members
Ernest Guay, Chairman
Richard Sirolis, Secretary

Richard Poulin, Vice-Chairman
George Pelchat
John Scarinza

HOUSING INSPECTOR'S REPORT

July 1, 1977 to June 30, 1978

Structures inspected	396
Units inspected	673
Violations found	64
Violations corrected	49
Violations found and corrected	76-77 15
Structures condemned (Cambridge St.)	1
Units condemned	3
Structures demolished (Bouchard-Caron)	3
Condemnations released	3
Inspections upon complaint	22
Progress inspections	89
Rooming house permits	12
No. of rooming house units	114
Student housing	15

This report includes inspections conducted for the Berlin Housing Authority under the Section 8 Program and inspections for the Community Development Department in regards to home improvement and the upgrading of neighborhoods within defined areas in the City.

Roger R. Thibault
Housing Inspector



SUN

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AUG. 1979

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- Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall

- Board of Education Meeting—7 p.m., Boardroom

- Industrial Authority Meeting—2 p.m., City Hall

- Water Commission Meeting—9:00 a.m., City Hall

- Police Commission Meeting—9:00 a.m., City Hall

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- Board of Education—7:00 p.m., Boardroom
- Immunization Clinic—3:00 p.m., City Hall
- Zoning Board Meeting—7:00 p.m., City Hall
- Housing Authority Meeting—8:00 p.m., 10 Granite St.

- Veteran's Council Meeting—6:30-4:00, City Hall

- Police Commission Meeting—9:00 a.m., City Hall

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- Housing Board of Appeals Meeting—7:00 p.m., City Hall
- Board of Education—7:00 p.m., Boardroom

- Water Commission Meeting—2:00 p.m., City Hall

- Police Commission Meeting—9:00 a.m., City Hall

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SEPTEMBER

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- Police Commission Meeting—9:00 a.m., City Hall

NOTES

PUBLIC WORKS DEPARTMENT REPORT

New sewers were installed on the following streets:
Bemis St., 345'; Enman Hill, 355'; Third Ave., 321'; Wood St., 200'; Charron Ave., 450'.

Manholes: New-18, Rebuilt-3, Repaired-6.
Catch Basins: New-5, Rebuilt-34, Repaired-35.

This year, the City purchased 1,982.48 tons of Hot Top, and 231.82 Tons Cold Patch.

The City used 3,800 Tons of road salt.

A new retaining wall was installed on Sweden Street.



Garbage removal was carried out as usual with the number of pickup days being increased from four to five.

The spring and fall Clean Up Weeks were carried out again this year with 119 loads of trash taken to the City dump.

The three City cemeteries were cared for by the Department.

A number of repairs were made to Public Buildings.

Equipment purchased this year:

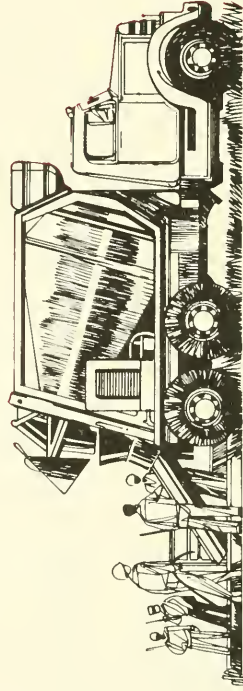
- 1 Four wheel drive International with Plow and Wing
- 2 Pickups
- 1 Ditch Compactor
- 1 30 Yard Garbage Truck

A number of streets were oil-sealed and covered with 3/8" stone chips.

Maurice J. Wheeler
Director of Public Works



Maurice J. Wheeler, Director of Public Works



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First Day of Fall

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• Board of Education—
7:00 p.m., Boardroom
• City Council Meeting—
7:05 p.m., City Hall
• Monday Garbage Collection
Today

• CITY HALL CLOSED
Labor Day

• Board of Education—
7:00 p.m., Boardroom
• Immunization Clinic—
3 p.m., City Hall
• Zoning Board Meeting—
7:00 p.m., City Hall
• Housing Authority Meeting—
8:00 p.m., 10 Grants St.

• Recreation and Parks
Meeting—4:30 p.m.,
Rec. & Parks Office

• Police Commission
Meeting—9:00 a.m.,
City Hall

• Planning Board Meet-
ing—7 p.m., City Hall

• Police Commission
Meeting—2:00 p.m.,
City Hall

• Water Commission
Meeting—2:00 p.m.,
City Hall

• Industrial Authority
Meeting—4:00 p.m.,
City Hall

• Board of Education—
7:00 p.m., Boardroom
• Housing Board of Ap-
pals Meeting—7:00 p.m.,
City Hall

• City Council Meeting—
7:05 p.m., City Hall

• Veterans' Council
Representatives—8:30-
4:00, City Hall

• Cripple Children Ser-
vice—9:00 a.m.,
A.V. Hospital

• Police Commission
Meeting—9:00 a.m.,
City Hall

Rosh Hashanah, First Day

• Police Commission
Meeting—9:00 a.m.,
City Hall

• Water Commission
Meeting—2:00 p.m.,
City Hall

• Board of Education—
7:00 p.m., Boardroom

NOTES

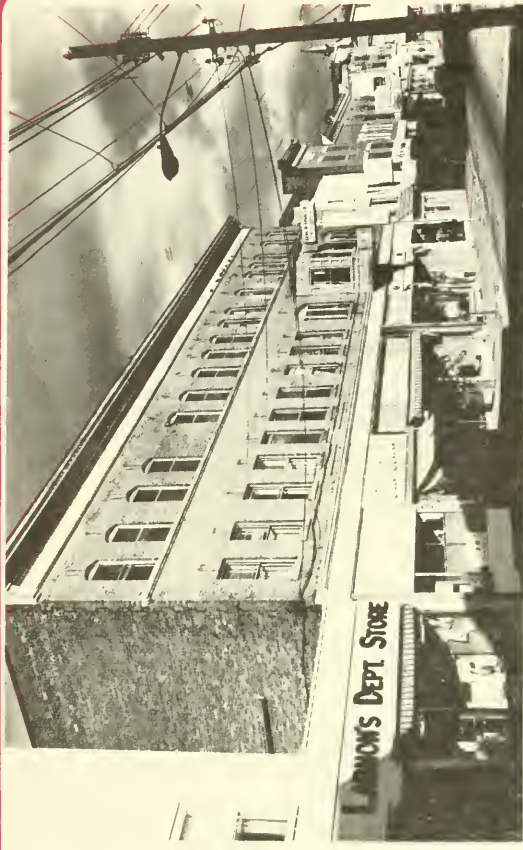
COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department, which was established in 1975, has developed a number of programs and projects in transportation, downtown revitalization, housing, economic development and neighborhood improvement. Accomplishments of the past year in these areas are summarized below.

Transportation

Construction began on the first phase of the **East Side Arterial** under a \$1.2 million construction contract funded by the federal Economic Development Administration (EDA). The first phase consisted of rebuilding and widening Hutchinsons Street and East Millan Road for a 1.5-mile distance north of Bean Brook. As a concurrent project, the New Hampshire Department of Public Works and Highways replaced the small bridge over Bean Brook. These completed projects provide the new Maynesboro Industrial Park with superior access and also improve access to the **Twelfth Street Bridge** and the new **Androscooggin Valley Hospital**.

Eventually, the planned East Side Arterial will connect a proposed new bridge south of Berlin's downtown with the Twelfth Street Bridge through the establishment of one arterial-level roadway on Berlin's East Side. Smoother north-south traffic flow, better truck access to the Brown Company, the separation of truck traffic from East Side neighborhoods and reduced traffic congestion in the downtown will result from the completed project. During the past year, the CD Department completed



The planned rehabilitation of the Cote Block will be accomplished with a \$350,000 low interest loan to the property owner obtained through Community Development Department efforts.

the preliminary engineering for the subsequent phases of the **East Side Arterial** as well as for the **proposed new south bridge** across the Androscooggin River.

Other transportation-related projects involving the CD Department in the past year included the completion of the **Airport Master Plan** and the organization of a concerted local lobbying effort for state highway improvements to **Route 115**. The latter effort proved quite successful and survey work for the eventual rebuilding of Route 115 is now underway.

Downtown Revitalization

In the spring, the CD Department organized the **Downtown Revitalization Committee**. The committee, which is composed of Planning Board members and representatives of the downtown business community, will complete plans

for the physical and economic revitalization of Berlin's downtown by the end of 1978. It is hoped that substantial amounts of federal funds can be obtained for implementing the many improvements recommended by the study.

A major achievement of the past year for the downtown was HUD's choice of the **Cote Block** to participate in its new **Section 312 Multi-Family Demonstration Program**. The program will provide the property owner of the Cote Block with a long-term, three-percent loan of up to \$350,000 for complete rehabilitation of the building, which is the largest downtown block in Berlin. All of the staff work for the loan application was done by CD staff and only eight projects were chosen across the nation. Four other downtown blocks also received smaller amounts of Section 312 rehabilitation loan assistance in 1978.

SUN SEPTEMBER	1 MON	2 TUE	3 WED	4 THU	5 FRI	6 SAT
S M T W T F S	SEPTEMBER 1 S M T W T F S	SEPTEMBER 2 S M T W T F S	SEPTEMBER 3 S M T W T F S	SEPTEMBER 4 S M T W T F S	SEPTEMBER 5 S M T W T F S	SEPTEMBER 6 S M T W T F S
7	8 • Recreation and Parks Meeting—4:30 p.m. • City Council Meeting—7:05 p.m. City Hall Yom Kippur, Yiskor	9 • Board of Education—7:00 p.m. Boardroom • Immunization Clinic—3:00 p.m. City Hall • Zoning Board Meeting—7:00 p.m. City Hall • Housing Authority Meeting—8:00 p.m.; 10 Granite St. • Heavy Garbage Collected Today	10 • Industrial Authority Meeting—4:00 p.m. City Hall	11 • Planning Board Meeting—7 p.m. City Hall	12 • Police Commission Meeting—9:00 a.m. City Hall	13 Succoth, First Day
14	15 • CITY HALL CLOSED Columbus Day Thanksgiving Day, Canada	16 • Board of Education—7:00 p.m. Boardroom • Housing Board of Appeals Meeting—7:00 p.m. City Hall	17 • Veteran's Council Representative—8:30-4:00 City Hall	18 • Water Commission Meeting—2:00 p.m. City Hall	19 • Police Commission Meeting—9:00 a.m. City Hall Traditional Columbus Day	20
21	22 • City Council Meeting—7:05 p.m. City Hall	23 • Board of Education—7:00 p.m. Boardroom	24 • Veteran's Council Representative—8:30-4:00 City Hall	25 • Water Commission Meeting—2:00 p.m. City Hall	26 • Police Commission Meeting—9:00 a.m. City Hall	27
28	29 • Board of Education—7:00 p.m. Boardroom	30 • Board of Education—7:00 p.m. Boardroom	31 Halloween	NOVEMBER S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	OCT. 1979	

NOTES

Housing

1978 saw Berlin's highly popular and innovative **interest rate subsidy program** for **home improvements** come to an end. The program helped property owners improve their residential properties by making interest rate subsidy payments on home improvement loans. One hundred eighty-five property owners in Berlin's older neighborhoods participated in the program; and during its four years of operation, over \$900,000 in home improvements were accomplished.

Significant steps toward helping meet Berlin's elderly housing needs occurred with HUD approval of 40 units of subsidized elderly apartments for **St. Regis Academy** and the selection of a developer for the conversion project. The CD Department and the **AVH-St Regis Academy Reuse Committee** devoted much time to this effort, which will provide new, modern elderly housing and expand the tax base. Occupancy of St. Regis Academy should occur in 1979. The next goal of the committee is to accomplish the conversion of the adjacent former AVH to elderly housing.

A significant amount of housing assistance was provided to residents of Berlin from September 1977 to August 1978, by the **Berlin Housing Assistance Center**, a CETA-sponsored effort of the CD program. During its existence, the Center, which employed eight persons, provided housing-related assistance to over 800 persons. Services provided included technical advice on rehabilitation and energy conservation, assistance with federal housing programs, counseling and staff assistance to the CD Department. Additionally, a number of important housing needs surveys were completed by the Center's staff.

Economic Development

In March, 1978, the **Berlin Economic**



Members of the AVH - St. Regis Academy Reuse Committee meet with the HUD-selected developer to discuss the project. The Community Development Department works closely with resident-based committees to develop projects which will exemplify local concerns.

Development Office was organized and staffed with funding from EDA Title IX. The office is responsible for bringing new industry to Berlin and for helping our existing industry expand. As part of the EDA Title IX program, the CD Department completed the **Berlin Economic Adjustment and Revitalization Strategy** for submittal to EDA. This planning document recommends a program of 24 projects related to economic development for accomplishment in the next three years. Most of the \$14 million required for the projects would come from various state and federal sources.

Neighborhood Improvement

The CD Department has continued its attempts to develop programs aimed at improving all of Berlin's neighborhoods. A \$1.2 million three-year program of housing, street, sidewalk and playground improvements for the **East Side** was

prepared and submitted to HUD for funding approval. Approval was recently received and the program of improvements will begin in 1979. Additionally, the Department is working with two Berlin land owners to assist them in developing small subdivisions of **FmHA 502 single-family housing**.

The Future

In the future, the CD Department will continue to develop and implement projects aimed at long range goals of improving the tax base, creating more jobs and making a better community for all of Berlin's residents to live, work, and play in. Berlin's fiscal situation requires that such projects be primarily federally funded; therefore, Berlin's CD program must be oriented toward projects at the above goals but also for which federal funding is available.

SUN

MON

TUE

WED

THU

FRI

SAT

NOV. 1979

4

5

- Recreation and Parks Meeting—4:30 p.m., Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall
- Board of Assessors in Session—7:8 p.m., City Hall

11

12

- TRADITIONAL VETERAN'S DAY REMEMBRANCE DAY: Canada

- VETERAN'S DAY
- CITY HALL CLOSED

18

19

- City Council Meeting—7:05 p.m., City Hall
- Board of Assessors in Session—7:8 p.m., City Hall

25

26

- Board of Assessors in Session—7:8 p.m., City Hall

7

6

- Board of Education—7:00 p.m., Boardroom
- Election Day

14

13

- Board of Education—7:00 p.m., Boardroom
- Immunization Clinic—8:00 p.m., City Hall
- Zoning Board Meeting—7:00 p.m., City Hall
- Housing Authority Meeting—8:00 p.m., 10 Granite St.

- Industrial Authority Meeting—4:00 p.m., City Hall

21

20

- Board of Education—7:00 p.m., Boardroom
- Housing Board of Appeals Meeting—7:00 p.m., City Hall

- Veteran's Council Representative—8:30-4:00, City Hall

28

27

- Board of Education—7:00 p.m., Boardroom

15

16

- Water Commission Meeting—2:00 p.m., City Hall

- Police Commission Meeting—9:00 a.m., City Hall

- Cripple Children Service Clinic—9:00 a.m., A V Hospital

- Police Commission Meeting—9:00 a.m., City Hall

22

23

- THANKSGIVING DAY
- CITY HALL CLOSED
- NO SCHOOL
- Thanksgiving Day

- CITY HALL CLOSED
- NO SCHOOL
- Thanksgiving Day Collection Today

29

30

- Police Commission Meeting—8:00 a.m., City Hall

10

9

- Planning Board Meeting—7 p.m., City Hall

- Police Commission Meeting—9:00 a.m., City Hall

17

16

24

23

NOTES

RECREATION & PARKS DEPARTMENT

The change in the fiscal year brings new challenges and renewed commitments for the Recreation & Parks Department and its personnel for 1977-78. Providing a variety of programs for the community, while developing and maintaining recreational facilities has always been the priority. However, during this year a new aspect of service received our attention. Its name, Leisure Education, meant that we wanted to begin working with citizens to assist in their understanding of free time and the constraints each person must deal with to continue enjoying wholesome recreation. The utilization of the Comprehensive Employment Training Act, or C.E.T.A., personnel allowed us to prepare for and provide this additional service to the public. Much of our efforts impacted students in the Brown School and in the Recreation Center. Youths were so receptive to the leisure education programs that we will continue this effort during the next school year.

Other aspects of leisure included the implementation of activities for life long enjoyment. With cooperation from the School Department the Jogging Program started and will continue each year. Each evening over fifty (50) persons participated in jogging exercises and in the recording of their pulse and blood pressure. Other new activities included the Cross Country Skiing Program, leather craft classes, woodworking and Saturday Fun Days for Berlin Youth.

The Department continued to work with many other community clubs, organizations and agencies to assist in

coordination of programs and resources. We will increase this effort and diligently attempt to form a committee to bring about community wide coordination of future programs and activities.

The summer months are always special and Berlin residents continued their support of recreation programs. The Twelfth Street ski area lodge and Memorial Field became two new summer program sites. At Jericho Lake Park the campgrounds were utilized by 94 campers, while some 6,300 people visited the park during the summer days. Further development of the park is linked closely with our own local economy, and expanded regional utilization.



Recreation & Parks Director Mitchell Berkowitz

The fall, winter, and spring programming efforts resulted in the issuance of special seasonal brochures carefully illustrating the programs available and registration information. Attendance increases were due, in part, to the availability of programs. Programs during the winter months continued, and the first covered sports banquet was held for the city league Youth Hockey players. Parents volunteered their time to make this event very enjoyable for each player.

Special championships were achieved by both the girls and the boys Kiddy Basketball teams, as they completed one of the best local seasons ever. Many youth enjoyed this program through direct participation, or as spectators.

A disappointment to all of us was the ski area motor breakdown. Repairs were long and it became apparent that a new electric drive system might be the best investment for the future. In the meantime, the gas engine will still be operated for skiers.

Spring programs included the Plant and Garden Fair, many indoor and outdoor activities, and the starting of the Berlin Community Gardeners. The CETA Landscape and Beautification personnel took time from their work to get all the gardens cleaned and marked for spring planting.

Park maintenance and CETA personnel continued maintenance and improvements to many of the parks areas for the continued enjoyment of Berlin Citizens.

The Recreation & Parks Department will continue to work towards the betterment of all Recreation & Parks functions in the City of Berlin. The commissioners support this policy and, as always, welcome citizens' comments.

Recreation & Parks Commissioners

Gus Rooney
Dede Aube
Richard Morin
Richard Huot
Art Morrisette

Mitchell A. Berkowitz
Director

SUN

MON

TUE

WED

THU

FRI

SAT

DEC. 1979

2

3

4

- Recreation and Parks Meeting—4:30 p.m., Rec. & Parks Office
- City Council Meeting—7:05 p.m., City Hall

9

10

11

- Board of Education—7:00 p.m., Boardroom
- Industrial Authority Meeting—3:00 p.m., City Hall
- Zoning Board Meeting—7:00 p.m., City Hall
- Housing Authority Meeting—8:00 p.m., 10 Granite St., City Hall

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22

Chanukah, First Day

23

24

25

26

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28

29

First Day of Winter

30

31

- CHRISTMAS DAY
- CITY HALL CLOSED
- NO SCHOOL

- NO SCHOOL

- Water Commission Meeting—2:00 p.m., City Hall
- NO SCHOOL

- Police Commission Meeting—9:00 a.m., City Hall
- NO SCHOOL

NOTES

BERLIN HOUSING AUTHORITY

At year's end, the number of units in the Authority's assisted housing programs totalled 179. Of these, 55 were traditional public housing units (units owned and maintained by the Authority) and 124 were Section 8 units (units owned and maintained by private persons and occupied by lower-income households whose rent is partially paid by the Authority). All 55 public units are for the low-income elderly while 72 of the 124 Section 8 units are designated for occupancy by lower-income, non-elderly families. The remaining 52 section 8 units are set aside for the lower-income elderly.

Turnover in both assisted housing programs is low, particularly among elderly households. In 1977, for example, there was a change in occupancy in only eight of the 107 assisted units available to the elderly. As of December 31, however, there were over 200 households waiting for one of these 107 units. Low turnover, many applicants, and an unchanging supply of assisted housing units add up to regrettably long waits for the community's older persons who are seeking help to meet their housing needs.

The Authority's only opportunity in 1977 to add to Berlin's supply of assisted housing units was lost in June when the City withheld final approval of the resolution needed by the Authority to obtain a federal grant to build more traditional low-rent public housing for the elderly, housing which would have been similar to that which has been in place on High and Church Streets and in the urban renewal area since 1971/1972.

Section 8 Program Notes

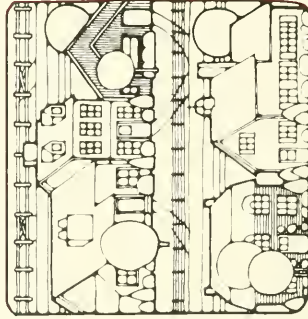
- The average housing assistance payment made to private owners on behalf of lower-income elderly and non-elderly households participating in the program is approximately \$94.00 per month. (A housing assistance payment represents the difference between the gross rent charged for a dwelling unit and the portion of said rental that the family is obliged to pay.)
- Two out of three households assisted under the Authority's Section 8 program have been determined to be very low-income, i.e., their incomes when entering the program were not more than fifty percent of the area's median income, with adjustments for smaller or larger families.
- The Berlin Housing Authority currently is making housing assistance payments to Berlin landlords at an annual rate of some \$140,000.
- Of 139 dwelling units inspected by the Health Department in 1977, nine were found to be deficient, i.e., they did not meet the Section 8 program's housing quality standards and/or the City's housing code requirements. Six of the nine units determined to be deficient were brought into compliance and placed under a housing assistance payments contract.

Urban Renewal

With the December, 1977 sale of parcel C-2 to the Berlin Cooperative Bank, the only urban renewal parcels remaining to be disposed of are R-3, P-2, and S-2. P-2 and S-2 are designated for public uses (off-street parking and New Granite Street, respectively), while R-3 is marked for residential development.

Approximately three-quarters of an acre in size, R-3 is located in the upper York Street area adjacent to the recently installed Dead River Park. It is within easy walking distance of the heart of downtown. Ventess, Inc. of Burlington, Vermont is keenly interested in purchasing and redeveloping R-3 with apartment housing for the elderly. Gaston A. Tessier, president of the Ventess Corporation, has personally presented his development plans to both the Berlin Planning Board and the Zoning Board of Adjustment and in April was granted the variances needed to develop R-3.

Mr. Tessier's plans call for the construction of a 24-unit, two and three story apartment building oriented to the Dead River Park. The proposed L-shaped structure contains an elevator and is designed so that all but two of the 24 Riverside South Apartments have a southerly or southwesterly exposure. The apartment building's main entrance would be from New Granite Street. The Riverside South Apartments would be privately owned and add substantially to the City's real estate tax base.



COLE STREET PROJECT BALANCE SHEET (as of December 31, 1977)

ASSETS

CASH	\$	11,142
Cash in Bank		0
Accounts Receivable		0
INVESTMENTS HELD		
Item 1 Costs	\$2,330,832	
Less Value of Land Sold	232,850	
Net Project Costs (Item 1 Costs)	\$2,097,982	
Noncash Local Grants-in-Aid (Item 2 Costs)	124,464	
Total Project Costs	2,222,446	
RELOCATION PAYMENTS	152,030	
TOTAL ASSETS	\$2,385,618	

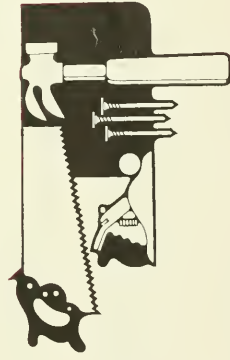
LIABILITIES AND CAPITAL

LIABILITIES	\$	1,293
Accounts Due		0
Notes Payable		0
Accrued Interest Payable		
TOTAL LIABILITIES	\$	1,293

CAPITAL

LOCAL GRANTS-IN-AID	\$	135,831
Cash (includes real estate tax credits of \$38,080)		
Non Cash		
land donations	30,700	
police station credit	6,337	
parking areas P-1/P-3	*87,427	260,295
FEDERAL CAPITAL GRANTS		
Project Capital Grant	1,972,000	
Relocation Grant	152,030	
TOTAL CAPITAL		2,124,030
TOTAL LIABILITIES AND CAPITAL		\$2,385,618

* not yet submitted to HUD for approval.



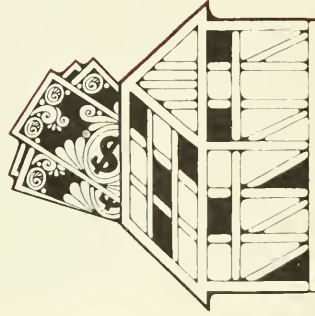
PUBLIC HOUSING/SECTION 8 BALANCE SHEET (As of December 31, 1977)

ASSETS

CASH	\$	17,408
General Fund		100
Petty Cash		318
ADVANCES—REVOLVING FUND		
INVESTMENTS		
General Fund		24,246
Security Deposits Fund		3,114
DEBT AMORTIZATION FUNDS		
HUD Annual Contribution Receivable		55,820
DEFERRED CHARGES		
Prepaid Insurance		2,465
LAND, STRUCTURES & EQUIPMENT		1,288,808
TOTAL ASSETS		\$1,392,279

LIABILITIES & CAPITAL

LIABILITIES		
Accounts Payable		3,114
Notes Payable		1,112,000
Accrued Interest Payable		28,888
Payments in Lieu of Taxes		963
TOTAL LIABILITIES		\$1,144,965
CAPITAL		
Operating Reserve		40,961
Cumulative HUD Annual Contributions (net)		206,353
TOTAL CAPITAL		247,314
TOTAL LIABILITIES AND CAPITAL		\$1,392,279



WELFARE DEPARTMENT REPORT

The figures represented are based on the activities within the fiscal year of July 1, 1977 to June 30, 1978.

Direct Assistance

110 cases involving 263 people. This included 76 families and 34 single individuals.

Aid Furnished to Veterans and their Families

32 cases involving 88 people. This included 24 families and 8 single individuals.

Board and Care

2 persons

Old Age Assistance

51 people

Aid to Permanently and Totally Disabled

74 people

Intermediate Nursing Care

57 people

Transferred to the County

10 cases, involving 17 people, 4 families and 6 single individuals.

This Department assisted a total of 336 cases involving 552 people. A total of 902 orders were issued.

The State of New Hampshire welfare laws mandate that we assist eligible applicants with either financial support, counseling and referral to agencies for acquisition of appropriate help.

Maurice A. Belanger
Overseer of Public Welfare



Maurice A. Belanger, Overseer of Public Welfare and Annette Langevin, Clerk.

WATER COMMISSION REPORT

For the first time in Berlin's history, water is on a metered rate. The conversion from flat rate to metered rate took many months of work with a conversion from hand billing to computerized billing. We are pleased to report that the metering and the computerized billings are operating efficiently.

The total water consumption for 1978 as measured through our main line meters was 1,488,619,700 gallons, an increase of 85,120,100 over 1977. This increase is primarily the result of 107 freeze ups, the flushing of hydrants, and the necessity of consumers to run their water to clear the system because of major breaks caused by construction companies in the installation of new sewer lines.

On the recommendation of the Environmental Protection Agency and the New Hampshire Water Supply and Pollution Control Commission, we are continuing to super chlorinate the water. In 1978, we used 107,385 gallons of sodium hypochloride and 14,150 pounds of sodium fluoride. This should insure protection from any further outbreaks of giardia.

On August 3, 1978, the official dedication and open house of the new Berlin Water Supply Treatment Plant was held. The new plant was dedicated to Ernest E. Tankard, who served as Superintendent of the Berlin Water Department over a 57-year period.

The Board of Water Commissioners engaged Dufresne-Henry Engineering Corporation to conduct a comprehensive study of Berlin's water distribution system. We have received their report and are presently reviewing their recommendations.

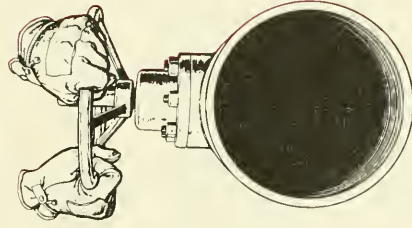
In closing I wish to thank our Board of Water Commissioners, all city departments, and Water Works employees for their support in performing the many tasks necessary for the proper operation of such a vital service.

Respectfully submitted,

Larry Hodgman
Assistant Superintendent

WATER COMMISSION

Robert Gagliuso, Chairman
Eli Isaacson, Clerk
Romeo Theriault
John Morton



BERLIN PUBLIC LIBRARY

July 1, 1977- June 30, 1978



Yvonne Thomas and Louise Birt at work at the checkout desk.

Activities during the year included:

Summer Reading Program: One hundred and one registered and 37 completed the program. A party was held on August 26th for persons who completed the program. Bars, cookies, munchies, and punch were served by the Library Staff. A game and gift certificate from McDonald's were given to everyone.

Book Week: Thirty classes visited the library during the weeks of 10/24/77 to 11/4/77.

Art Month: There were 184 persons registered for Art Month March and April. Eighty-four persons submitted entries, which included mobiles, posters, bookmarks, puppets, etc. Twenty-two winners were chosen and each received a pen and a gift certificate from McDonald's.

Story Hour: Held every Thursday morning during July and August.

National Library Week: Held in April. (Fine forgiveness week.)

Board of Trustees:
Roberta Blais, Ch.
Nathalie Savchick
Lorraine Rivard

Inez Hamlin, Librarian
City of Berlin

CIRCULATION

	Adult	Juvenile	Total
Fiction	21,673	10,784	32,457
Philosophy	547	118	665
Religion	290	427	1,711
Social Science	999	712	1,711
Philology	72	67	139
Natural Science	418	1,530	1,948
Useful Arts	1,873	3,086	4,959
Fine Arts	1,612	1,277	2,889
Literature	961	364	1,325
French	1,010	1,000	2,010
History	649	455	1,104
Travel	533	729	1,262
Biography	1,013	196	1,209
General	270	374	644
Periodicals	4,262	170	4,432
Records and Tapes	393		393
	35,725	17,883	53,608

LIBRARY RESOURCES

Number of volumes at beginning of year	20,759	10,497	31,256
Number of volumes added during year	931	564	1,495
TOTAL	21,690	11,061	32,751
Number of volumes discarded or lost during year	433	167	600
Total number of volumes at end of year	21,257	10,894	32,151
Number of recordings owned by library	310	45	355
Number of reels of microfilm	141		141
Number of cassettes	153	62	215
Number of magazines	120	12	132
Number of newspapers received	17	1	18
Number of books borrowed from State Bookmobile	7		7
Number of books borrowed directly from State Library	268		268
Number of books loaned directly to other public libraries	18		18

ACQUISITIONS AND REGISTRATION, ETC.

Foreign books circulated	93	67	160
Gifts (hardcover)	70	9	79
Gifts (paperback)	669		669
Gifts (paperback) discarded	442		442
Replacements out of total purchased	39	84	123
Books lost	35	27	62
Books mended	187	89	276
Reference questions	129		129
Records borrowed from State Library	0	0	0
Film borrowed from State Library	53		53
Withdrawn non-active cards	443	90	533
Transfers from Juvenile to Adult Dept	10	153	163
Out of Town registrations (deposit required)	6		6
Statewide borrower's cards issued	298	215	513
New registrations	7,351	3,414	11,365
Number of borrower's cards in library			

CITY ENGINEER'S REPORT

Since January the City Engineer along with his staff has been involved with various projects throughout the City. These include the Wastewater Treatment System Project, Public Works programs and miscellaneous items. The following is a summary of work through June 1978.

Wastewater Treatment System Project: The City Engineer's prime responsibility was to act as a representative for the City to the different organizations involved in the project. Other responsibilities included coordinating projects such as the Route 110 and East Milan Road reconstruction with the sewer project. Acquiring land and easements for sewer lines. Completing requirements by different State and Federal agencies to obtain permits and funds. Review construction practices and recommend changes to improve the overall operation of the project.

The Wastewater Treatment Project has been under construction since July 1977. The treatment plant is progressing ahead of schedule while the sewer line contracts are far behind. With nearly one half the allowable time over the contracts stand as follows:

Contract	Contractor	Percent Completion
#1 Treatment Plant	Pizzagalli	58%
2 Ward #2 Sewer Line	Bridge Const.	11%
3 Ward #1 Sewer Line	Zoppo Const.	12%
4 Ward #4 Sewer Line	Rathbun Const.	0%
5 Ward #3 West Side Sewer Line	Rathbun Const.	12%
6 Ward #3 East Side Sewer Line	Rathbun Const.	61%



Luc J. Carrier, City Engineer

The sewer contractors are behind schedule for several reasons. The primary cause is the extreme difficulty of the work. Very difficult and complex blasting is required. The conflicts with existing utilities and in the interpretation of the specifications also adds to the delay.

It is expected that many of these problems will be resolved and the progress will be accelerated. The contracts should still be completed as scheduled, in early 1980.

Public Works Department: Planning budgeting and directing public works activities were the responsibility of the City Engineer. The first duty undertaken was to review and coordinate the existing snow plowing and removal program. This was followed by the preparation of specifications for the purchase of equipment which included a new garbage truck, a four wheel drive dump truck for snow removal, two pick up trucks, an engine analyzer and a microwave underground utility locator.

Extensions of utilities on Bemis Street and Charron Avenue were designed and

construction directed by the engineering office.

A study to determine the feasibility of private solid waste collection was conducted.

Miscellaneous: Along with the responsibilities to the sewer project and public works, the Engineer's office worked on other programs. The City Engineer assisted Community Development Department in implementing the construction of the East Milan Road Project. He acted as a technical advisor to the Planning Board and the North Country Transit. A review of existing traffic signals along with a replacement program was initiated by the City Engineer.

The Engineering office supplied drafting services to many departments. An extensive review and up dating of City maps was done. The zoning and cemetery maps were revised. The Public Works plan file system was reorganized.

Luc J. Carrier, City Engineer
Larry Wagner, Engineer's Aide
Denise Boucher, Secretary

BERLIN CITY PLANNING BOARD

The State of New Hampshire's planning enabling legislation assigns the following basic responsibilities to local planning boards:

1. To publish a municipal master plan and promote public interest in and understanding of it.
2. To make investigations and recommendations relating to the planning and development of the municipality.
3. To consult with and advise public officials, agencies and citizens with regard to carrying out the master plan and the development of the municipality.

During the past year, the Berlin City Planning Board met monthly in pursuit of the above responsibilities. Significant accomplishments included:

1. Gaining City Council approval of three new zoning districts designed to implement a previously adopted land use plan for the A.V.H. area;
2. Working with City Council to develop a new zoning district to deal with single component modular homes;
3. Continued work to finalize the alignment of the East Side Arterial, including an extensive investigation of proposed sites for a new bridge across the Androscoggin River south of the downtown;
4. The initiation of a campaign to upgrade Route 115, which resulted in the Governor endorsing the project and supporting a three and one-half mile section of improvements;
5. Sustained member involvement in ongoing local and regional planning projects, including the AVH-St. Regis Re-

use Committee, the Community Recreation Needs Committee, the Downtown Revitalization Planning Committee and the North Country Council;

6. The discussion of the long range development potential of Berlin's outlying areas;
7. Developing a program to stimulate the construction of more single family housing in the city for families of moderate means;
8. Reviewing all land transactions involving City owned parcels;



Construction of Phase I of the East Side Arterial was completed in 1978 with \$1.2 million in funding from a federal grant.

9. Reviewing four subdivisions within the city, and reviewing all development proposals which in any way impact the City's flood prone areas;
 10. And finally, calling public attention to impact of the expanded elderly tax exemption, the need for a full time assessor, and other topics of general municipal concern.
- During the coming year, the City Planning Board will continue to plan the future of Berlin and make recommendations for

orderly, well-planned, long-range development. The Board meets monthly at City Hall the first Thursday evening.



PLANNING BOARD MEMBERS

Regular Members

Romeo Boulanger, Chairman
Mark Hamlin
Nicholas Darchik
Donald Sloane
John Bork

Alternate Members

Ernest Guay
Norman Morin
Ernest St. Laurent

Associate Members

Richard Vaillancourt
Michael Donovan
Leo Ouellet
Lucien Dupuis
Henry Cote
Carol Couture

Ex-Officio Members

Jimmie Poore
James Smith
Maurice Wheeler

COOPERS & LYBRAND
CERTIFIED PUBLIC ACCOUNTANTS

A MEMBER FIRM OF
COOPERS & LYBRAND (INTERNATIONAL)

Honorable Mayor, Council and Manager
City of Berlin, New Hampshire

We have examined the financial statements of the various funds and the general long-term debt group of accounts of the City of Berlin, New Hampshire for the year ended June 30, 1978, presented on pages 40 to 51. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. The financial statements of the Cemetery Trust Funds were not examined by us, or other independent certified public accountants, and are not included in the accompanying financial report.

The City has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

In our opinion, the financial statements of the various funds and the long-term debt group of accounts of the City of Berlin, New Hampshire referred to in the first paragraph present fairly the financial position of those funds at June 30, 1978 and the results of operations of such funds and the changes in financial position of the Industrial Development and Park Authority for the year then ended, in conformity with generally accepted accounting principles which, except for the accounting and reporting changes, with which we concur, as described in the General Notes to Financial Statements, page 41, have been applied on a basis consistent with that of the preceding year.

The supplemental data included in this report on page 52, although not considered necessary for a fair presentation of the financial position and results of operations of such funds, and the changes in financial position of the Industrial Development and Park Authority are presented primarily for supplemental analysis purposes. This additional information has been subjected to the audit procedures applied in the examination of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole and is presented on a basis consistent with the preceding year, except for the accounting and reporting changes with which we concur, as described in the General Notes to Financial Statements, page 41.

Portland, Maine
August 4, 1978

Logan & Lybrand

City of Berlin, New Hampshire

GENERAL NOTES TO FINANCIAL STATEMENTS

Summary of Significant Accounting Policies

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

Fund Accounting

The diverse nature of governmental operations and the necessity of determining compliance with legal provisions requires modification of accounting systems commonly used by commercial enterprises. Rather than establishing a single unified set of accounts to record and summarize all financial transactions, the accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate entity with self-balancing accounts that comprise its assets, liabilities, reserves, fund balance, revenues and expenditures or expenses, including interfund obligations and transfers.

There are two general categories of the City's operations. The first consists of operations supplying the basic services of a general government nature which are controlled by formal approved budgets. These operations are accounted for in the General Fund, Debt Service Fund and certain Special Revenue Funds. The second consists of those operations which are similar to commercial enterprises. These operations are accounted for in the Industrial Development and Park Authority.

In addition to the two general categories of operations, a further distinction from accounting in commercial enterprises exists with respect to capital expenditures. Capital expenditures, other than those of the Industrial Development and Park Authority, are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts primarily for control purposes. The City has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles is not included in the financial report.

Capital expenditures of the Industrial Development and Park Authority are recorded as investments, at cost which is not in excess of net realizable value, held for subsequent sale.

General Obligation bonds supported by general revenues are obligations of the City as a whole and not its individual constituent funds.

Accordingly, all unmatured obligations which are backed by the full faith and credit of the City are accounted for in the General Long-Term Debt Group of Accounts.

General Obligation bonds of the City issued to finance investment property of the Industrial Development and Park Authority are included in the General Long-Term Debt Group of Accounts and are reflected as "advance from municipality - general obligation bonds" in the contributed capital section of the Industrial Development and Park Authority's balance sheet.

Budgetary Accounting and Encumbrances

General governmental revenues and expenditures accounted for in the General Fund, Debt Service Fund and Community Development Grants, General Revenue Sharing, Antiriot/Insurrection Fiscal Assistance and Comprehensive Employment and Training Act Special Revenue Funds, are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the City's operations.

Appropriations in the Budgetary Funds are encumbered upon issuance of purchase orders, contracts or other forms of legal commitments. Even though certain goods and services have not been received, the transactions are accounted for as a use of budgeted appropriations in the year that the commitment is made.

Basis of Accounting

The accounts of the Industrial Development and Park Authority and Capital Projects Funds are maintained and reported on an accrual basis. All other funds included in the financial statements are maintained and reported on the modified accrual basis.

Under the modified accrual basis of accounting, revenues are recorded when received in cash, except in cases where they are both measurable and available and, therefore, are resources which may be appropriated. Expenditures, except for interest on general long-term debt which is recorded when it becomes due, are recorded when certain goods or services are received and actual liabilities are incurred.

Continued on page 41.

Accounting and Reporting Changes

The financial statements for the year ended June 30, 1978 reflect certain changes from prior financial statements in the application of accounting principles. Such changes were made in order to conform with the Principles of Governmental Accounting and Reporting recommended by the National Council on Governmental Accounting and published by The Municipal Finance Officers Association of the United States and Canada and to the Audit Guide issued by the American Institute of Certified Public Accountants. If the changes described below had been reflected in the financial statements for the year ended June 30, 1977, they would have had no material effect on the revenues and expenditures and fund balances reflected in those financial statements.

1. The City has established a Debt Service Fund to account for debt service transactions of general obligation bonds.
2. Financial transactions relating to certain Federal and State Grant Programs are reported in the Other Special Revenue Fund. In prior years, the financial activities of these grants were reported in the General Fund as Reserve for Government Programs.
3. In prior years, the portion of the City's general obligation debt recorded in the Industrial Development and Park Authority was accounted for as long-term debt. At June 30, 1978, this contribution is recorded in the equity section of the Industrial Development and Park Authority balance sheet and the debt obligation is reflected in the General Long-Term Debt Group of Accounts.
4. Berlin Water Works Bonds are being repaid from revenues of the Water Works. Such bonds are general obligations of the City and, accordingly, are reflected in the General Long-Term Debt Group of Accounts at June 30, 1978.

Other General Accounting Policies

Substantially all employees of the City participate in the State of New Hampshire Retirement System. Under this plan, participants contribute annually a percentage of compensation which is dependent upon age when contributions begin and is fixed by law. The City's

contribution is based upon an actuarial valuation of the State plan as of June 30, 1976. The amount, if any, of the excess of vested benefits over pension fund assets for the City is not available. Employees of the Public Works Department and certain Recreation Department personnel are covered under a City sponsored plan. The value of vested benefits in excess of the assets of this plan was approximately \$178,000 at September 1, 1977, the date of the latest actuarial valuation, which reflects an increase of approximately \$104,000 from September 1, 1976, resulting from increased benefits. Annual cost includes amortization of prior service costs over periods of 20 (State plan) to 30 (City plan) years. The City's policy is to fund pension costs accrued.

City employees may accumulate sick leave in amounts ranging to a maximum of 60 to 90 days and are entitled to a 50% lump-sum payment upon retirement. Teachers may accumulate a maximum of 80 sick leave days and are entitled to full payment upon termination or retirement after completing 5 years of employment. The City records the cost of sick leave only when payments are made. The accumulated sick leave at June 30, 1978 is estimated to be approximately \$390,000.

Materials and supplies are considered expended when purchased and inventory is not reflected in the financial statements.

Contingencies

There are various claims and suits pending against the City which arise in the normal course of the City's activities. In the opinion of counsel and City management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the City.

Related Party Transactions

The City participates in the operations of the Berlin Airport Authority, which is organized as a separate legal entity under the laws of the State of New Hampshire. The Authority is administered by a Board, the majority of whose members are appointed by the Mayor. For the year ended June 30, 1978, the City appropriated \$19,140 as its share of the operation of the Authority. (See also Note 1, page 14).

GENERAL FUND BALANCE SHEET -- June 30, 1978

GENERAL FUND ANALYSIS OF CHANGES IN FUND BALANCE for the year ended June 30, 1978

ASSETS

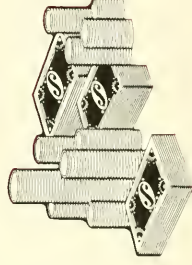
Cash:	
Non-interest bearing (Note 5)	\$1,551,075
Interest bearing	4,857
	<u>225,000</u>
Investments:	
Certificate of deposit	200,000
Repurchase agreements	
Taxes receivable - delinquent	\$221,430
Less estimated uncollectible delinquent taxes	<u>48,377</u>
Accounts receivable	173,053
	<u>163,426</u>
Due from other funds:	
Capital Projects Funds	1,103,362
Special Revenue Funds	50,893
Industrial Development and Park Authority	<u>49,721</u>
	<u>\$3,521,387</u>

LIABILITIES, RESERVE AND FUND BALANCE

Accounts payable	\$ 14,869
Accrued payroll, payroll taxes and withholdings	71,205
Taxes collected in advance	<u>47,820</u>
Federal aid anticipation notes payable: (Note 5)	
4.75% due December 29, 1978	700,000
5.50% due December 29, 1978	<u>1,800,000</u>
	2,633,894
Reserve for encumbrances	<u>325,656</u>
Fund balance:	
Appropriated (Notes 2 and 4)	132,755
Unappropriated (Note 3)	<u>429,082</u>
	<u>\$3,521,387</u>

	Unappropriated	Appropriated
Fund balance, July 1, 1977, as originally reported	\$ 356,555	\$ 92,967
Adjustment (Note 4)		<u>51,787</u>
Fund balance, July 1, 1977, as restated		41,180
Add:		
Total general governmental revenue and transfers	7,799,157	
Balances designated for future use		99,973
Transfer of Capital Projects Funds balance	3,549	
Deduct:		
General governmental expenditures and transfers	(7,404,524)	
General governmental encumbrances	(325,655)	
Expenditure of amounts previously appropriated		<u>(8,398)</u>
Fund balance, June 30, 1978 (Note 3)	<u>\$ 429,082</u>	<u>\$132,755</u>

The accompanying notes are an integral part of the financial statements.



STATEMENT OF GENERAL GOVERNMENTAL REVENUE AND TRANSFERS -- Estimated and Actual --

General Fund for the year ended June 30, 1978

Taxes:	Actual Revenues	Actual Over (Under) Estimated
--------	--------------------	--

Property tax	\$4,911,059	\$ 35,306
Resident tax	80,260	4,388
Other taxes	2,313	923
	<u>4,993,532</u>	<u>(550)</u>

Licenses, permits and fees:

Motor vehicle permits	200,000	235,306
City clerk fees	5,000	9,388
Dog licenses	1,700	2,623
Beano licenses	2,500	1,950
Junk licenses	100	105
Restaurant licenses	200	190
Bicycle licenses	100	(100)
	<u>209,500</u>	<u>39,962</u>

Intergovernmental revenue:

Business profits tax	1,155,421	1,155,421
Rooms and meals tax	98,631	128,974
Interest and dividends tax	26,495	20,495
Savings bank tax	36,629	36,629
Railroad tax	3,502	3,502
National forest land tax	22,670	19,956
School department subsidies	280,026	309,366
Debt service subsidy	83,889	29,340
Highway department subsidy	59,624	2,353
Welfare department state refunds	1,500	32
Fire department state reimbursements	500	1,872
	<u>1,768,887</u>	<u>247 (253)</u>

Charges for services:

Rent	1,500	1,674
Health department	32,000	3,663
Public works department	15,000	67
	<u>48,500</u>	<u>3,904</u>

Fines and forfeits:	Estimated Revenues	Actual Revenues	Actual Over (Under) Estimated
District court	\$ 16,000	\$ 18,089	\$ 2,089
Other revenues:			
Interest on delinquent taxes	19,000	19,787	787
Interest on investments	80,000	152,511	72,511
Uncommitted taxes	4,000	4,610	610
Parks and recreation concessions	5,437	4,530	(907)
Other	1,600	25,872	24,272
	<u>110,037</u>	<u>207,310</u>	<u>97,273</u>
Total revenue	<u>7,146,656</u>	<u>7,350,857</u>	<u>204,201</u>
Transfers from other funds:			
Special Revenue Funds:			
General Revenue Sharing Fund	340,000	340,000	
Antirecession Fiscal Assistance Fund	28,500	28,500	
Capital Projects Fund	35,000	35,000	
Industrial Development and Park Authority	44,800	44,800	
Total revenue and transfers	<u>7,594,956</u>	<u>\$ 7,799,157</u>	<u>\$ 204,201</u>
Appropriation of General Fund balance for expenditures	<u>273,410</u>	<u>\$ 7,868,366</u>	

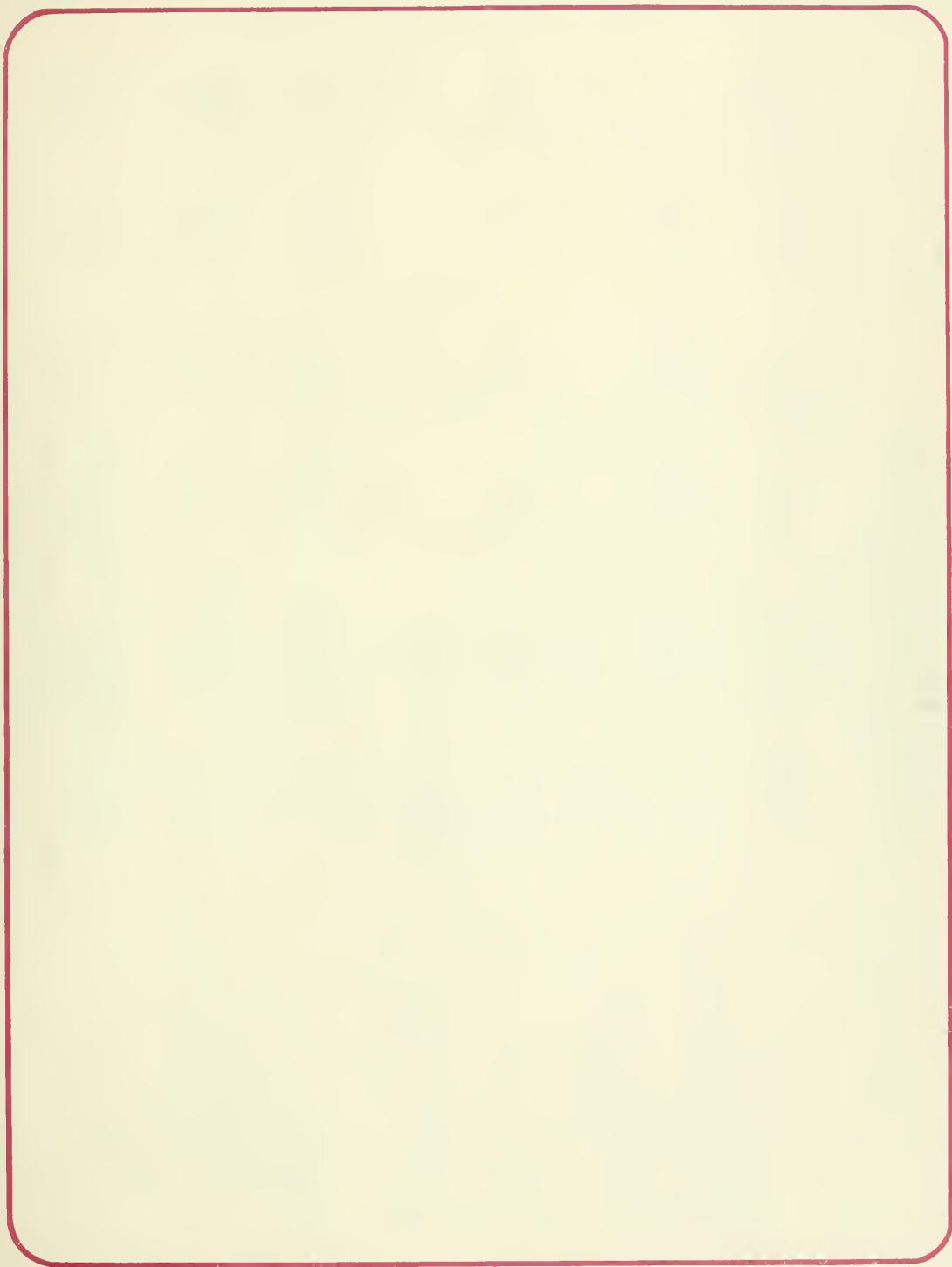


Tax Collector L. Laurier "Bee" Rousseau and Deputy Tax Collector Gert Routhier.

STATEMENT OF GENERAL GOVERNMENTAL EXPENDITURES, TRANSFERS, AND ENCUMBRANCES WITH AUTHORIZATIONS

General Fund
for the year ended June 30, 1978

	Budgeted Appropriations and Transfers	Expenditures	Encumbrances	Unencumbered Balance
General government:				
City manager	\$ 38,744	\$ 38,419		\$ 325
Mayor and city council	22,300	21,637	\$ 900	(237)
Finance department	41,229	41,044	82	103
City clerk	35,335	32,483		2,852
City treasurer	1,750	1,562		188
Tax collector	26,144	26,383		(239)
Assessors	19,204	16,133		3,071
Legal	11,040	9,184		1,859
Elections	7,000	7,000		—
Buildings and other buildings	57,705	57,521		1,864
District court	11,385	13,115		(1,760)
Community development	24,792	23,949	500	(4,769)
Insurance	247,000	265,768		(18,768)
County tax	309,312	309,312		—
Interest on short-term borrowing	7,000			7,000
Discounts and abatements	85,588	94,464		(8,936)
Social security and retirement	155,500	136,940		18,560
Contingent	25,000	12,411	344	12,245
Central services	13,950	8,306		4,744
Sundry	28,420	26,520		1,830
	<u>1,165,448</u>	<u>1,140,064</u>	<u>1,826</u>	<u>23,558</u>
Public safety:				
Police department	519,707	515,747	3,960	7,434
Fire department	511,997	482,196	22,367	7,775
Civil defense	2,892	2,117		(846)
Street lighting	80,200	80,846		—
	<u>1,114,596</u>	<u>1,080,906</u>	<u>26,327</u>	<u>7,363</u>
Highways and streets:				
Public works department	1,055,624	1,043,940		11,684
Capital improvements	26,000	22,000	4,000	—
Town road improvement	10,079	10,079		—
Airport	19,440	19,440		—
	<u>1,111,143</u>	<u>1,095,459</u>	<u>4,000</u>	<u>11,684</u>
Health	\$ 109,905	\$ 105,138	\$ 793	\$ 3,974
Welfare	130,366	153,560		(23,254)
Culture and recreation:				
Recreation and parks	136,406	129,693	4,776	1,937
Literary	61,049	59,593		1,456
	<u>197,455</u>	<u>189,286</u>	<u>4,776</u>	<u>3,393</u>
Education:				
School department	3,314,798	2,915,296	287,543	111,469
Total expenditures and encumbrances	<u>7,142,751</u>	<u>6,679,809</u>	<u>325,655</u>	<u>138,187</u>
Transfers to Debt Service Fund:				
Serial bonds	460,000	460,000		—
Bond interest	264,715	264,715		—
Total transfers to Debt Service Fund	<u>724,715</u>	<u>724,715</u>	<u>—</u>	<u>—</u>
Total expenditures, transfers and encumbrances	<u>\$7,868,366</u>	<u>\$7,404,524</u>	<u>\$325,655</u>	<u>\$138,187</u>



SPECIAL REVENUE FUNDS BALANCE SHEET

June 30, 1978

ASSETS	Community Development Grants	General Revenue Sharing	Antirecession Fiscal Assistance	Other Special Revenue Fund	Comprehensive Employment & Training Act	Parking Meter Fund
Cash		\$200,000				\$7,524
Certificate of deposit		81,756				
Due from federal government	\$3,233		\$68,445	\$57,157	\$2,669	
Due from General Fund	<u>\$3,233</u>	<u>\$281,756</u>	<u>\$68,445</u>	<u>\$57,157</u>	<u>\$2,669</u>	<u>\$7,524</u>
LIABILITIES AND FUND BALANCE						
Accounts payable	\$2,517	\$172,449				\$6,000
Due to General Fund	<u>716</u>					6,000
Total liabilities	3,233	172,449				1,524
			\$68,445	\$57,157	\$2,669	\$7,524
Fund balance	<u>\$3,233</u>	<u>\$281,756</u>	<u>\$68,445</u>	<u>\$57,157</u>	<u>\$2,669</u>	<u>\$7,524</u>

CITY OF BERLIN, NEW HAMPSHIRE

SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES, EXPENDITURES, ENCUMBRANCES AND TRANSFERS AND CHANGES IN FUND BALANCE

for the year ended June 30, 1978

	Community Development Grants	General Revenue Sharing	Antirecession Fiscal Assistance	Other Special Revenue Fund	Comprehensive Employment & Training Act	Parking Meter Fund
Fund balance, July 1, 1977		\$100,952	\$17,413	\$82,755	\$ (720)	\$ 496
Additions:						
Federal grants	\$278,571	332,174	79,532	187,989	170,043	10,236
State grants				472,162		
Parking meter collections		16,181				
Interest income		348,355		660,151	170,043	10,236
Total additions	<u>278,571</u>	<u>449,307</u>	<u>79,532</u>	<u>742,906</u>	<u>169,323</u>	<u>10,732</u>
Total fund balance and additions	278,571					
Deductions:						
Expenditures	278,571			685,749	166,654	9,208
Transfers to						
General Fund		340,000	28,500			
Total deductions	<u>278,571</u>	<u>340,000</u>	<u>28,500</u>	<u>685,749</u>	<u>166,654</u>	<u>9,208</u>
Fund balance, June 30, 1978	\$ -	<u>\$109,307</u>	<u>\$68,445</u>	<u>\$57,157</u>	<u>\$ 2,669</u>	<u>\$ 1,524</u>

The accompanying notes are an integral part of the financial statements.

COMMUNITY DEVELOPMENT GRANTS

STATEMENT OF EXPENDITURES, ENCUMBRANCES AND UNEXPECTED APPROPRIATIONS

for the year ended June 30, 1978

	Unexpended Appropriations Beginning of Year	Current Year Expenditures	Unexpended Appropriations End of Year
PROJECTS			
PROGRAM YEAR ONE			
Interest rate subsidy program	\$ 700	\$ 700	
Administration	208	208	
	<u>908</u>	<u>908</u>	
PROGRAM YEAR TWO			
Interest rate subsidy program	42,333	42,333	
Cash rebates to homeowners	1,305	1,305	
Rehabilitation grant program	2,050	2,050	
Holiday center	3,129	3,061	\$ 68
Twelfth street extension	22,500	22,500	
East side arterial	31,239	13,500	17,739
Downtown revitalization	10,025	10,025	
Moxie alley flood control	24,500	1,816	22,684
Androscooggin Valley Hospital conversion	8,500	8,500	
Administration	1,741	1,749	(8)
	<u>147,322</u>	<u>106,839</u>	<u>40,483</u>
PROGRAM YEAR THREE			
Interest rate subsidy program	70,000	56,112	13,888
Development of subdivision	175,000		175,000
Housing code deficiencies	7,500		7,500
Day care facilities	60,000	31,588	28,412
East side arterial	18,500		18,500
Androscooggin Valley Hospital conversion	5,000	4,848	152
Twelfth street extension	22,500	22,500	
Economic development	12,500	12,500	
Property acquisition	43,000		43,000
Administration	57,500	43,276	14,224
	<u>471,500</u>	<u>170,824</u>	<u>300,676</u>
	<u>\$619,730</u>	<u>\$278,571</u>	<u>\$341,159</u>

The accompanying notes are an integral part of the financial statements.

DEBT SERVICE FUND

BALANCE SHEET June 30, 1978

NOTES TO FINANCIAL STATEMENTS

ASSETS

Cash

\$22,695
\$22,695

FUND BALANCE

Fund balance

\$22,695

CITY OF BERLIN, NEW HAMPSHIRE

DEBT SERVICE FUND

STATEMENT OF TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCE

For the year ended June 30, 1978

Fund balance, July 1, 1977

\$ -

Transfers:

General Fund

Berlin Water Works

Capital Projects Funds (Note 2)

Total transfers

724,715
167,880
22,695
915,290

Expenditures:

Redemption of serial bonds

Interest on serial bonds

Total expenditures

520,000
372,595
892,595

Excess of transfers over expenditures
and fund balance, June 30, 1978

\$ 22,695

1. The financial statements of the Debt Service Fund account for debt service on general long-term debt. Cash for the payment of principal and interest on general obligation bonds is transferred from the General Fund and the Berlin Water Works. The condensed balance sheet of the Berlin Water Works at December 31, 1978, which is audited by other independent accountants, is as follows:

Water utility plant, net	\$3,041,568
Other assets	<u>519,926</u>
	<u>\$3,561,524</u>
Long-term debt	\$1,710,000
Other liabilities	64,064
Unappropriated surplus	<u>1,787,460</u>
	<u>\$3,561,524</u>

Total revenue for the year ended December 31, 1977 was \$536,769 and the net loss was \$6,812.

2. The transfer from the Capital Projects Funds represents premiums on general obligation bonds sold during the year ended June 30, 1978.

The accompanying notes are an integral part of the financial statements.

BALANCE SHEET
June 30, 1978

**STATEMENT OF
REVENUES,
EXPENDITURES,
TRANSFERS,
AND CHANGES IN
BALANCE**

[illegible]

1. The School Building - Vocational fund balance at July 1, 1977 included \$94,334 reimbursed from the State of New Hampshire in reimbursement for conversion of approximately 19,000 square feet of Berlin High School floor space into an area vocational center for the communities of Berlin, Gornham and Groveton. During the year ended June 30, 1978, \$75,032 of that amount was

appropriated for the City's share of the vocational center project and \$35,000 was transferred to the General Fund to be applied to debt service. The remaining funds, unless appropriated by the City Council for other purposes, must be used to retire the related School Building - 1971 general obligation serial bonds.

INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY

**STATEMENT OF NET COST TO CARRY PROPERTIES
AND RETAINED EARNINGS
for the year ended June 30, 1978**

Expenses:	
Interest on advance from municipality -	
general obligation bonds	\$34,694
Insurance	2,577
Utilities	32
Other expense	690
Total carrying cost	<u>37,409</u>
Income:	
Bent	31,525
Interest on mortgage receivable	1,769
Interest on invested cash	1,498
Other income	<u>188</u>
	<u>34,980</u>
Net cost to carry properties	(2,429)
Retained earnings, July 1, 1917	17,012
Retained earnings, June 30, 1917	<u>\$14,590</u>

STATEMENT OF CHANGES IN FINANCIAL POSITION for the year ended June 30, 1978

Funds applied:	
Cost to carry properties, 181	\$ 2,429
Land improvements	6,230
Repayment of advances from municipality -	1,420
general obligation bond:	
Total funds applied	<u>\$ 18,759</u>
Funds provided:	
Decrease in mortgage note receivable	\$ 6 00
Decrease in working capital	<u>11,992</u>
Total funds applied	<u>\$ 18,759</u>
Changes in elements of working capital:	
Increases in working capital:	
Increase in cash	\$ 10,184
Decrease in accrued interest payable	<u>30,361</u>
Decrease in working capital:	(39)
Decrease in interest receivable	<u>(22,314)</u>
Increase in due to General Fund	<u>(22,313)</u>
Decrease in working capital	<u>\$ 11,992</u>

BALANCE SHEET - June 30, 1978

	ASSETS	
Investment property (Note 2)		
Land	\$ 20,000	
Land improvements	286,750	
Buildings	<u>394,381</u>	
	501,131	
Mortgage note receivable, non-current portion (Note 3)	<u>15,500</u>	
		\$ 516,631
Current assets:		
Cash - interest bearing	\$ 4,111	
Interest receivable		
Mortgage note receivable,	<u>5,666</u>	
current portion (Note 3)		45,322
		<u>\$ 95,099</u>
		CONTRIBUTIONS, RETAINED EARNINGS AND LIABILITY
Contributions:		
Contributions from municipality	\$ 30,100	
Contributions from Federal Government	<u>325,956</u>	
Advances from municipality - general	430,600	
Capital bonds	<u>14,500</u>	
Retained earnings		<u>842,156</u>
Current liabilities:		
Accrued interest payable	" "	
Due to General Fund	<u>30,721</u>	
		58,321
		<u>\$ 902,477</u>

NOTES TO FINANCIAL STATEMENTS

1. The Industrial Development and Park Authority was established July 15, 1974, pursuant to Chapter 26 of the Laws of 1974. The Authority was re-established on September 15, 1975 under the provisions of RSA 460-B, for the purpose of acquisition, development, and disposal of industrial land and facilities.
2. Investment property is valued at cost, which approximates net realizable value. The investment property is being held for sale to the public. Rental income is received. Rental income may be received until the property is sold.
3. The mortgage note receivable bears interest at 7% and is repayable in 10 years. The principal balance of \$1,667, including interest, is payable

SCHEDULE OF BONDS PAYABLE

June 30, 1978

	BOND PRINCIPAL				BOND INTEREST			
	Original Issue	Int. Rate %	Maturity Date	Balance July 1, 1977	Principal Payments 1978	Principal Balance June 30, 1978	Principal Payments Due 1979	Due Subsequent Years 1979
General Obligation Serial Bonds								
School Bonds Outstanding:								
School equipment - 1973	\$ 300,000	3.4	1978	\$ 300,000	\$ 15,000	\$ 15,000	\$ 765	\$ 855
School equipment - 1974	2,250,000	4.8	1980	1,750,000	1,500,000	125,000	\$ 1,375,000	\$ 75,000
School building - 1971	950,000	5.7	1990	700,000	50,000	650,000	36,475	35,625
School building - 1974	175,000	6.6	1979	105,000	35,000	70,000	32,400	1,100
	<u>3,675,000</u>			<u>2,460,000</u>	<u>225,000</u>	<u>225,000</u>	<u>2,432,475</u>	<u>114,525</u>
Public Improvements Bonds								
Public Improvements - 1966	300,000	4.0	1986	135,000	15,000	15,000	105,000	5,400
Public Improvements - 1972	100,000	4.75	1982	50,000	10,000	40,000	10,000	1,600
	<u>400,000</u>			<u>185,000</u>	<u>25,000</u>	<u>160,000</u>	<u>135,000</u>	<u>7,000</u>
Fiscal Year change bonds - 1976	2,000,000	5.375	1986	2,000,000	200,000	1,800,000	200,000	1,600,000
Wastewater treatment facility bond - 1978	4,540,000	5.2	1998	—	—	4,540,000	230,000	—
Industrial park building - 1974	450,000	8.0	1995	440,000	10,000	430,000	10,000	34,800
	<u>11,065,000</u>			<u>5,085,000</u>	<u>460,000</u>	<u>9,165,000</u>	<u>8,475,000</u>	<u>3,516,885</u>
Berlin Water Works								
Water filtration plant bonds - 1976	1,770,000	6.2	1995	1,770,000	60,000	1,710,000	1,650,000	104,160
	<u>12,835,000</u>			<u>\$6,855,000</u>	<u>\$520,000</u>	<u>\$10,875,000</u>	<u>\$750,000</u>	<u>\$4,409,685</u>

Amount to be provided to retire debt

\$10,875,000

GENERAL LONG-TERM DEBT PAYABLE

General obligation serial bonds payable (Note 3)

\$10,875,000

- General obligation bonds outstanding of \$1,800,000 issued to finance the wastewater treatment facility and the water filtration plant authorized under Chapter 172 of the Laws of 1977, and general obligation bonds of \$450,000

Issued to finance the wastewater treatment facility and the water filtration plant authorized under Chapter 172 of the Laws of 1977, and general obligation bonds of \$450,000 under Chapter 26 of the Laws of 1974, are not includable in the net indebtedness of the City for the purpose of determining the City's borrowing capacity.

- The wastewater treatment facility general obligation bonds are guaranteed by the State of New Jersey. The State has agreed to guarantee the bonds in installments when due.

- General obligation serial bonds payable include \$1,710,000 Berlin Water Works Bonds which are being repaid from revenues of the Water Works.

STATEMENT OF GENERAL LONG-TERM DEBT

June 30, 1978

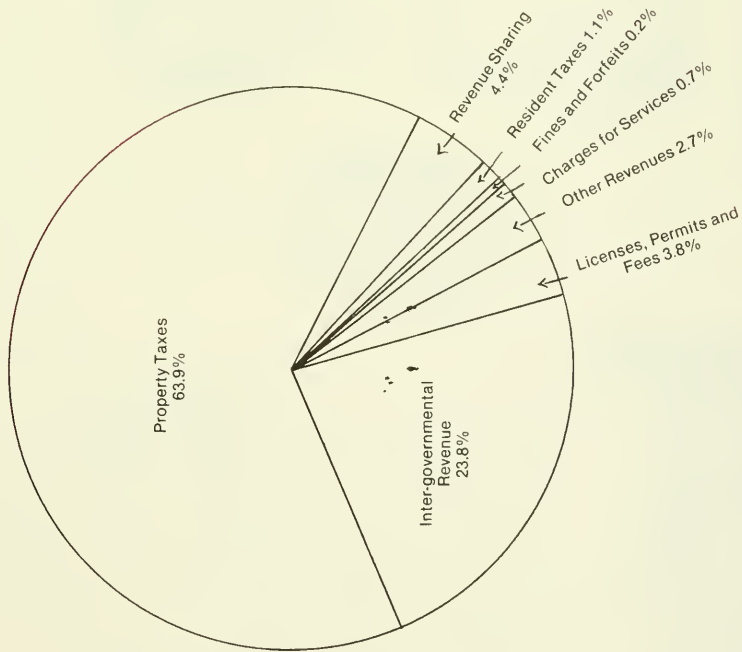
AMOUNT TO BE PROVIDED FOR THE PAYMENT OF GENERAL LONG-TERM DEBT

STATEMENT OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE FOR GOVERNMENT PROGRAMS INCLUDED IN OTHER SPECIAL REVENUE FUND

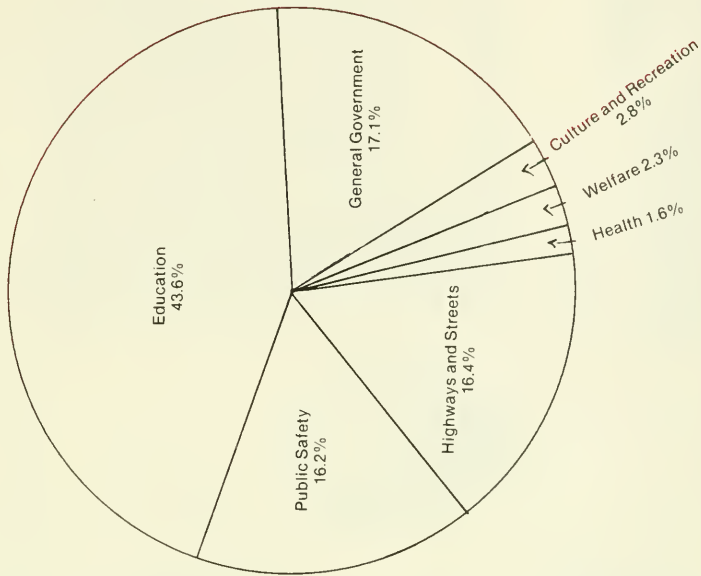
for the year ended June 30, 1978

	Fund Balance (Deficit) June 30, 1977	Revenues	Expendi- tures	Fund Balance (Deficit) June 30, 1978
<u>Government Program</u>				
Elementary Secondary Education Act (ESEA) Title I	\$(1,322)	\$62,982	\$68,069	\$(15,409)
Elementary Secondary Education Act (ESEA) Title II	3,695			3,695
Elementary Secondary Education Act (ESEA) Title III	3,153			3,153
Elementary Secondary Education Act (ESEA) Title IV	(626)	4,884	5,755	(1,497)
Adult Basic Education Program	(2,967)	5,347	5,308	(2,928)
Occupational Training Program	(3,856)			(3,856)
Alternative Classroom Project	(872)			(872)
Forestry Education Program	(7,132)	5,527	1,500	(3,105)
Home Economics Program	(1,372)			(1,372)
Special Student Services Program	(303)			(303)
Manpower Development Training Act #1807	(219)			(219)
Manpower Development Training Act #2402	820			820
Career Education Program	(360)			(360)
Cooperative Education Program #5438	(96)	686	782	(192)
Regular Vocational Training Program	(3,105)	19,336	25,307	(9,076)
Area Vocational Training Program	11,347	16,391		27,738
	<u>(12,215)</u>	<u>115,153</u>	<u>106,721</u>	<u>(3,763)</u>
Forward				
Manpower Development Project	411			411
Disadvantaged Student Program	8,289	9,173	11,071	6,391
Research Coordinating Unit Project	20			20
Nurses Aid Program	218			218
Home Health Services Program	427	1,707	432	2,110
Resource Center for Handicapped Project	1,717	14,138	15,062	783
Consumer Homemaking Program	(1,328)	3,150	4,170	(2,348)
Work Study Program	3,119	2,824	2,801	3,142
Child Benefit Service Program	30,226	17,004	35,168	12,062
Special Services in Regular Distributed Education Program	306			306
Work Experience Program	199	13	13	82
Bilingual Education Program	29,491	113,296	129,932	12,860
Health Homemaker Service Program	(4,751)	68,258	69,093	(4,886)
Cafeteria Subsidies Program	39,754	281,336	273,334	47,756
Airport Master Plan Project	(1,898)	2,291	2,041	(1,648)
Bureau of Recreation Grant - Horne Field	(12,319)	8,784	6,669	(10,204)
Adult Tutorial Program		4,500	4,914	(414)
Right to Read Program		5,024	5,024	
Hunt Foundation Grant		1,000	1,000	
Instructional Arts Mini Grant		1,275	1,275	
Instructional Improvement Grant		342	342	
Economic Development Admin- istration (EDA) Title IX		12,500	14,171	(1,671)
Nurses Aid Training Program			2,392	(2,392)
	<u>\$ 82,755</u>	<u>\$66,151</u>	<u>\$65,749</u>	<u>\$ 57,157</u>

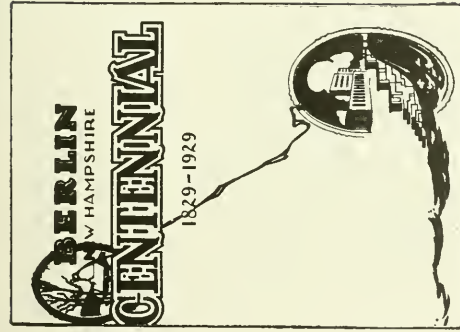
BREAKDOWN OF MUNICIPAL REVENUES GENERAL FUND



BREAKDOWN OF MUNICIPAL EXPENDITURES GENERAL FUND



- *NOTES* -



Looking Back A Centennial Display

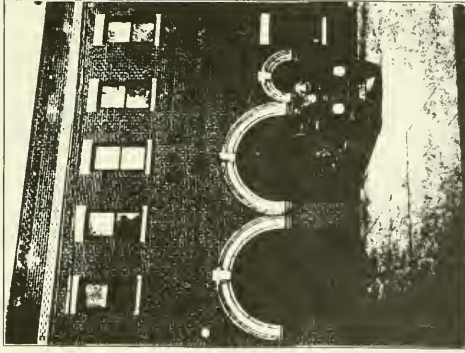
The photos and advertisements on pages 55 and 56 are excerpted from a special publication printed in 1929 to document Berlin's centennial (1829-1929) anniversary.

Many of the photos date back to the mid-1800s, while others are taken from the turn of the century up until 1929.

La Rochelle's
MEN'S SHOP

*Our Clothing and Furnishings the best for the price.
Style and so successful in every price.
GIVE US VALUE AND SATISFACTION
"Dress Well and Succeed"*

117 Main Street
Berlin, N. H.



FIRE STATION AT BERLIN HILLS



OLD GRAND TRUNK STATION



HON. ELI J. KING
Honorary Committee
1895-1929



HON. GEORGE F. HUTCHINSON
Honorary Committee
1901-1906



HON. HENRY F. WARSTON
Honorary Committee
1897-1899



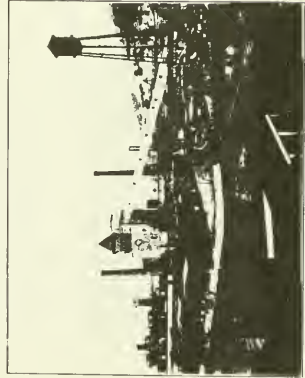
HON. FREMONT D. BARTLETT
Honorary Committee
1890-1900

Past Mayors

Gilbert's Soda Fountain
Beverage Dispensary
Specialty of Sodas and Soft Drinks
Fruit Flavors and Cream Soda
Bottling, Hot or Cold Drinks
High Grade Cakes, Pastries, Sandwiches
Hot Dog Cakes
Cigars - Cigarettes
Ice Cream
145 Main St.
New York, N.Y.

Isaacs & Son, Inc.
121 Pleasant St., Berlin, N.H.

The Outstanding Chevrolet of Chevrolet Dealers
... a car in the price range of the day



ALLEN MILL OF INTERNATIONAL PAPER COMPANY

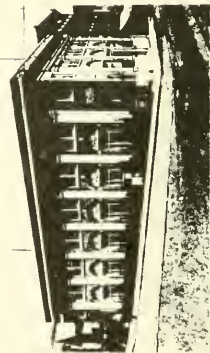
SCHOOLS OF BERLIN



ST. REGIS



PIGCH



BERLIN NATIONAL BANK

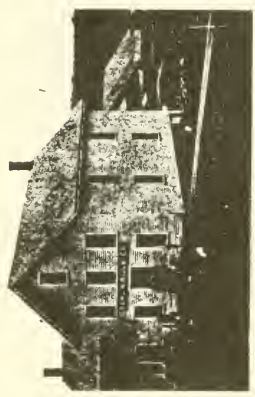
ARTHUR ROLIN

Principal (Director and Attendance Service)
 (Other 311 Main Street, Berlin N. H.)
 Phone 25-14

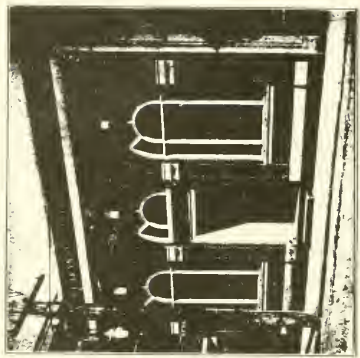


Emma's
 Home-made Candies and Ice Cream
 Dairy lunches served at all times
 1109 Main St., opp. City Hall

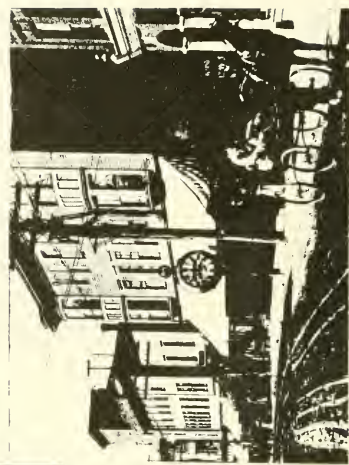
SPECIAL CENTENNIAL DINNERS Served from 11 A. M. to 2 P. M.
 SPECIAL CENTENNIAL SUPPER Served from 2 P. M. to 4 P. M.
 Sandwiches and Salads of all kinds
 Ice Cream Delivered to the Home



ORIGINAL STORE ABOUT 1900



GUARANTY TRUST COMPANY



MAIN STREET IN THE EARLY DAYS



FIRE ALARM BOXES

FIRE CALLS NO. 1

- 1 Chief's Call
- 12 Sweden and Eighth Streets
- 13 Main Street and Seventh Streets
- 14 Main Street and Brown Ave.
- 15 Main and Second Streets
- 16 Guilmette and Summer Streets
- 17 Androscoggin Valley Hospital, Main St.
- 18 Spring Street and Hillside Avenue
- 19 Main and Cambridge Streets
- 112 Burgess Time Office
- 121 Burgess Log Pile
- 122 Norway and Fifth Streets
- 123 Main and Eighth Streets
- 124 Brown School and Norway Streets
- 131 Riverside Mill, rear Burgess Mill
- 161 Cedar and Summer Streets
- 163 Hillside Avenue at Pumping Station
- 164 Jordan Avenue
- 165 Highland Park Avenue
- 171 Saint Regis Academy, Main Street
- 172 Success and School Streets
- 173 Androscoggin Valley Hospital, School St.
- 174 Burgess School

FIRE CALLS NO. 2

- 2 Test or under control
- 21 Prospect Street
- 22 Willard and Pine Streets
- 23 High Street and Hillside Avenue
- 24 High and Pleasant Streets
- 25 Main and Mason Streets
- 26 High and Portland Streets
- 27 Willard and Emery Streets
- 28 Blanchard Street and Hillside Avenue
- 29 Granite and Mason Streets
- 213 Engineering Office Building, Brown Co.
- 221 Rear of Ware Knifery
- 223 Marston School and Pine Streets
- 224 York and Cole Streets
- 225 Pleasant Street
- 226 Cole Street and Urban Renewal

FIRE CALLS NO. 3

- 3 Recall of men off duty
- 31 Main Street, Public Service
- 32 Green Square
- 33 Central Fire Station
- 34 Green Street and First Avenue
- 35 Cross Machine Shop
- 36 Mechanic Street
- 37 Glen and Watson Avenues
- 38 Park Street and Madison Avenue
- 321 Cascade Mill
- 322 Watson Street, Pumping Station
- 323 Sewage Treatment Plant

FIRE CALLS NO. 4

- 41 Clark Street and Second Avenue
- 42 Madigan Street and Third Avenue
- 43 Wight Street and Fourth Avenue
- 44 Western Avenue
- 45 Mount Forist Street
- 46 Western Avenue, middle
- 47 Western Ave., lower end
- 48 Western Avenue, and Williams Street
- 49 Cascade Street and Wentworth Avenue
- 412 Mount Forist Street and Third Avenue
- 413 Petrograd Street
- 421 Wight and Dugway Streets
- 422 Joblett Street and Fourth Avenue
- 423 Madigan Street and Sixth Avenue
- 424 Morneau Warehouse
- 431 Granite State, Plant No. 2
- 432 City Garage
- 433 Adley's Terminal
- 435 Granite State, Plant No. 1
- 436 Granite State, Plant No. 1
- 437 Granite State, Plant No. 1
- 444 Second Avenue and Hill Street
- 451 Bartlett School
- 452 First Avenue, lower end
- 453 Second Avenue and Laurel Street

FIRE CALLS NO. 5

- 5 Kent and Derrah Streets
- 51 Burgess and Thomas Streets
- 52 Goebel Street
- 53 Burgess and Grafton Streets
- 54 Coos and Grafton Streets
- 55 Entrance to Forbush Park
- 56 Napert Village at Gauthier Street
- 57 Forbush Avenue and Trudel Street
- 511 Hutchins Street, Wood Pile
- 512 Rear of U-Drive-It
- 513 Bridge and Verdun Streets
- 521 Burgess Street, lower end
- 522 Champlain and Thomas Streets
- 531 Grafton and Lancaster Streets
- 532 Grafton and Kent Streets
- 533 Hillsboro and Merrimack Streets
- 534 East Mason and Hillsboro Streets

FIRE CALLS NO. 6

- 6 Top of Hillside Avenue
- 61 Hutchins and Sully Streets
- 62 Verdun and Argonne Streets
- 63 Countryside Avenue and Walsht St.
- 64 A.V.H. and Hutchins Street
- 65 Liberty Gardens
- 612 Hutchins Street, Quonset Hut
- 613 Pepin's Trailer Park
- 614 Berlin High School, Forestry Bldg.
- 615 Industrial Park, East Millan Road

FIRE CALLS NO. 7

- 7 School and First Streets
- 71 Sweden and Twelfth Streets
- 72 Saint Vincent de Paul
- 73 Howard Street
- 721 Replacement Box

FIRE CALLS NO. 8

- 8 Norway and Tenth Streets
- 81 Norway and Twelfth Streets
- 82 Riverside Drive and Noury Street
- 83 New Hampshire Voc-Tech College
- 84 Coos County Nursing Home
- 85 Riverside Drive and Cates Hill Road

FIRE CALLS NO. 9

- 9 Seventh and Sweden Streets

